

WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING
JUNE 25, 2009

PRESENT: Denis Humphreys, OD, Chairman; Mr. Matt Smith, Vice Chairman; George Furman, MD; Councilman Dan Gustin; Commissioner Kitty Jung; Amy Khan, MD; and Commissioner Julia Ratti

ABSENT: None

STAFF: Dr. Mary Anderson, MD, Di; Eileen Coulombe, Administrative Health Services Officer; Bob Sack, Director, Environmental Health Services; Andrew Goodrich, Director, Air Quality Management; Dr. Randall Todd, Director, Epi and Public Health Preparedness; Patsy Buxton, Fiscal Compliance Officer; Lori Cooke, Fiscal Compliance Officer; Noel Bonderson, Air Quality Supervisor; Candy Hunter, Nursing Supervisor; Dave McNinch, Environmental Health Services Specialist Supervisor; Jim English, Senior Environmental Health Specialist; Tony Macaluso, Senior Environmental Health Specialist; Judy Davis, Public Information Specialist; Tracie Douglas, Public Information Specialist; Steve Fisher, Department Computer Application Specialist; Jennifer Stoll-Hadayia, Public Health Program Manager; Janet Smith, Recording Secretary and Leslie Admirand, Deputy District Attorney

At 1:00pm, Chairman Humphreys called the Washoe County District Board of Health meeting to order, followed by the Pledge of Allegiance led by Mr. Matt Smith, Vice Chairman of the District Board of Health.

ROLL CALL

Roll call was taken and a full membership of the Board noted.

PUBLIC COMMENT

No public comment was presented.

APPROVAL/ADDITIONS – AGENDA – JUNE 25, 2009

Chairman Humphreys called for approval of the agenda of the Washoe County District Board of Health meeting of June 25, 2009.

MOTION: Mr. Gustin moved, seconded by Dr. Khan, that the District Board of Health agenda for the June 25, 2009 meeting be approved as presented. Motion carried unanimously.

APPROVAL/ADDITIONS/CORRECTIONS – MINUTES – MAY 28, 2009

Chairman Humphreys advised that on page two (2) of the May 28, 2009 minutes, within Recognitions, there is a repeated line, which should be deleted; that on page three (3), the tenth line of the third paragraph should read: "... Services and Administrators Citation..."; that on page five (5), the second line of the fourth paragraph should read: "...mapping systems "keep up with all...".

MOTION: Dr. Khan moved, seconded by Ms. Ratti, that the minutes of the May 28, 2009 District Board of Health meeting be approved as corrected. Motion carried unanimously for approval.

RECOGNITIONS

Dr. Mary Anderson, District Health Officer, read a letter into the record, from Mr. George Ochs, Director, Western Nevada Regional Science and Engineering Fair, dated March 28, 2009, commending the Washoe County Health District for "its continued support of the Western Nevada Regional Science and Engineering Fair", which was represented by twelve (12) Counties in Nevada submitting 1200 entries from 130 schools.

Mr. George Ochs, Director, Western Nevada Regional Science and Engineering Fair, presented a plaque of recognition to the Washoe County Health District, advising that "thanks to the support of the Health District and the Air Quality Management Division", the participating students received "some great prizes, with some of the teachers receiving monetary awards for the classrooms." Mr. Ochs stated that he would "thank Mr. Noel Bonderson" for his assistance. Mr. Ochs stated that for ten (10) years he was the Washoe County School District's Science Coordinator; that during his tenure, through the efforts of the Washoe County Health District, the School District was able to award approximately \$200,000 directly to the Washoe County Schools to work on individual air quality projects."

CONSENT AGENDA – BUDGET AMENDMENTS/INTERLOCAL AGREEMENTS/AUTHORIZED POSITION CONTROL NUMBERS

The Board was advised that Staff recommends **approval** of the **Grant Program Contract** between **Washoe County** and the **Washoe County Health District** to award the **Local Emergency Planning Committee (LEPC) Grant Funding** in the amount of **\$4,572** for the **Hazardous Materials Program** for the period upon approval through June 30, 2010.

MOTION: Mr. Gustin moved, seconded by Dr. Khan, that the Grant Program Contract for the Local Emergency Planning Committee (LEPC) Grant Funding for the Hazardous Materials Program, be approved as outlined and the Chairman authorized to execute on behalf of the Board. Motion carried unanimously.

The Board was advised that Staff recommends **ratification** of the **Interlocal Agreement** between the **Washoe County Health District** and the **Board of Regents** of the **Nevada System of Higher Education** to **provide educational opportunities** for **Orvis School of Nursing students** to engage in practical application of classroom instruction in a public health agency environment, effective upon approval of the Board of Regents and the District Board of Health through June 30, 2010.

Dr. Furman stated that he supports the collaborative efforts of the Health District with the "various organizations for educational opportunities"; however, he would request information specific to "what these efforts cost; how much time is expended by the consultants and others involved, what specialty is involved; how many students are involved and the time expended with students." Dr. Furman stated "that some of this has to do with finances, as teaching takes time; that these costs don't include time spent and the money comes from the Health budget."

In response to Dr. Furman, Ms. Patsy Buxton, Fiscal Compliance Officer, advised that Staff will confer with Ms. Brown to obtain this information to report to the Board.

The Board was advised that Staff recommends **ratification** of the **Interlocal Agreement** between the **Washoe County Health District** and the **University of Nevada School of Medicine Integrated Clinical Services, Inc.** and the **University of Nevada School of Medicine Multispecialty Group Practice North** in the **total amount of \$10,200** to provide physician consultative services for the **Sexually Transmitted Disease Clinic** for the period of July 1, 2009 through June 30, 2010.

The Board was advised that Staff recommends **ratification** of the **Interlocal Agreement** between the **Washoe County Health District** and **Washoe County** through its **Department of Social Services**, at a cost **not to exceed a total amount of \$12,000** to provide health care services to women with cervical dysplasia for the period of July 1, 2009 through June 30, 2010.

Dr. Furman stated that a concern regarding the health care services for cervical dysplasia is whether some of these patients qualify for Medicaid.

Mr. Gustin stated that his concerns were similar to Dr. Furman's; however, he would further question if the \$12,000 budgeted is adequate and if these amounts will have to be supplemented. Mr. Gustin stated that he would question is "this amount and the amount for the Agreement with Juvenile Services (7.C.5.) and how much this amount is expected to cover."

The Board was advised that Staff recommends **ratification** of the **Interlocal Agreement** between the **Washoe County Health District** and **Washoe County** through its **Department of Juvenile Services** to provide consultative and clinical services for the period upon ratification through June 30, 2010.

The Board was advised that Staff recommends **ratification** of the **Interlocal Agreement** between the **Washoe County Health District** and the **Board of Regents** of the **Nevada System of Higher Education** to provide educational opportunities for **School of Public Health students** to engage in practical application of classroom instruction in a public health agency environment, effective upon approval of the District Board of Health and the Board of Regents through June 30, 2010.

The Board was advised that Staff recommends **ratification** of the **Agreement** between the **Washoe County Health District** and the **Washoe County School District** to provide **student educational experiences** as a component of career exploration in public health related professions, effective upon approval of the District Board of Health through June 30, 2010. Chairman Humphreys introduced Ms. Haley LiCon, a student from Wooster High School, advising that Ms. LiCon is in the Gifted and Talented Program and an International Baccalaureate; that Ms. LiCon "is taking advantage of this opportunity to learn about the Health Department."

The Board was advised that Staff recommends **ratification** of the **Interlocal Agreement** between the **Washoe County Health District** and the **University of Nevada School of Medicine Integrated Clinical Services, Inc.**, and the **University of Nevada School of Medicine**

Multispecialty Group Practice North, Inc., dba MEDSchool Associates North (MSAN) in the total amount of **\$7,650** to provide physician consultative services for the period of July 1, 2009 through June 30, 2010.

The Board was advised that Staff recommends **ratification** of the **Interlocal Agreement** between the **Washoe County Health District** and the **University of Nevada School of Medicine Integrated Clinical Services, Inc.**, and the **University of Nevada School of Medicine Multispecialty Group Practice North, Inc., dba MEDSchool Associates North (MSAN)** in the total amount of **\$2,700** to provide laboratory director services for the period of July 1, 2009 through June 30, 2010.

The Board was advised that Staff recommends **ratification** of the **Interlocal Agreement** between the **Washoe County Health District** and the **Board of Regents of the Nevada System of Higher Education** to provide community and clinical public health opportunities for **School of Medicine residents** during their preceptorship experience, effective upon execution by both parties through June 30, 2010.

MOTION: Ms. Jung moved, seconded by Dr. Furman, that the Interlocal Agreements and the Agreement be approved as outlined and the Chairman authorized to execute on behalf of the Board where applicable. It was further ordered that Staff include the additional information for the collaborative agreements as discussed.

Motion carried unanimously.

The Board was advised that Staff recommends **retroactive approval** of the **District Health Officer's acceptance** of the **Grant Agreement** from the **US Environmental Protection Agency (EPA)** in the amount of **\$632,649** for the **Air Quality Management EPA Base Grant Program** budget, **IO 10019**, for the period of October 1, 2008 through September 30, 2009.

The Board was advised that Staff recommends **retroactive approval** of the **Subgrant Award** from the **Nevada State Health Division** in the total amount of **\$125,463** in support of the **Tobacco Education and Prevention and Diabetes Prevention and Control Program Grants (IO 10010 & IO 10747)** for the period of March 30, 2009 through March 29, 2010; and **approval** of budget amendments totaling a net increase of **\$2,911** in both revenue and expenses.

MOTION: Mr. Gustin moved, seconded by Dr. Khan, that the retroactive approval of the District Health Officer's acceptance of the Grant Agreement; and the Subgrant Award, with the corresponding budget amendments be approved as outlined.

Motion carried unanimously.

CONSENT AGENDA – ACCEPTANCE – DONATION

The Board was advised that Staff recommends **acknowledges acceptance** of the **donation** of items from the **Nevada State Health Division**, at a value of **\$2,872.04**, to be utilized by and for the benefit of the **Washoe County Health District's Tuberculosis (TB) Program**.

MOTION: Mr. Gustin moved, seconded by Dr. Khan, that the Board of Health **acknowledges acceptance of the donation of items from the Nevada State Health Division for the District Health Department's Tuberculosis (TB) Program.**
Motion carried unanimously.

REGIONAL EMERGENCY MEDICAL SERVICES AUTHORITY

A. Review and Acceptance of the Operations and Financial Report – May 2009

Mr. Jim Gubbels, Vice President of REMSA, advised that the Board members were provided with a copy of the May 2009 Operations and Financial Report; that the emergency response time for life-threatening calls in May 2009 was 93% and 96% for non-life threatening calls, with an overall average response time of five minutes and fifty-seven seconds (5:57); and an overall monthly average travel time of four minutes and fifty-three seconds (4:53). Mr. Gubbels advised that the overall monthly average bill for air ambulance service was \$5,881, with a year-to-date average of \$6,138. Mr. Gubbels advised that the overall monthly average bill for ground ambulance service was \$886, with a year-to-date average of \$882.

MOTION: Mr. Smith moved, seconded by Mr. Gustin, that the REMSA Operations and Financial Report for May 2009 be accepted as presented.
Motion carried unanimously.

B. Update of REMSA's Community Activities Since May 2009

Mr. Gubbels advised that Ms. Jane Miller, BS, RN, former Vice President of REMSA's Care Flight Operations was awarded the *Lifetime Achievement Award* from "a panel of her peers" at the Northern Nevada Nurses of Achievement annual awards ceremony. Mr. Gubbels advised that Ms. Miller was "one of the first chief flight nurses with Life Flight through Renown (then Washoe Medical Center); that in 1985 Ms. Miller became director of Care Flight and in 1991 Ms. Miller became Vice President of Care Flight serving until 2000." Mr. Gubbels advised that currently Ms. Miller serves as Vice President for Accreditation; that her "focus at REMSA/Care Flight is the coordination of the three (3) accreditations the organization holds as ground and air pre-hospital service." Mr. Gubbels stated that REMSA is "very proud of Ms. Miller."

Mr. Gubbels presented the Board members with whistles, advising that the whistles are "part of the *Water Watcher Program*", a component of the "*Safe Kids Washoe County Program*", to promote water safety for children. Mr. Gubbels advised that the whistles are for use by "an adult who accepts the responsibility to remain with and watch over any child who is in the water" regardless of whether it is in a backyard pool, lake or river. Mr. Gubbels advised that these whistles will be distributed throughout the community; that St. Mary's Hospital and Double Diamond Athletic Club will be assisting in the distribution. In response to Chairman Humphreys regarding any public notification regarding the whistles, Mr. Gubbels stated that there will be a press release promoting this program and where the whistles can be obtained.

REVIEW – ACCEPTANCE – MONTHLY PUBLIC HEALTH FUND REVENUE AND EXPENDITURE REPORT – MAY 2009

Ms. Eileen Coulombe, Administrative Health Services Officer, advised that the Board member have been provided with a copy of the Health Fund Revenue and Expenditure Report for the month of May 2009. Ms. Coulombe reviewed the Report, advising that Ms. Buxton and Ms. Cooke are to be commended for their efforts in "cash management." Ms. Coulombe stated that the Environmental Oversight Account is noted; that Staff recommends the Board accept the Report as presented. Ms. Coulombe advised that next month she will present a more detailed report on "payouts and incentives" for the end of the Fiscal Year.

**MOTION: Ms. Ratti moved, seconded by Dr. Khan, that the District Health Department's Revenue and Expenditure Report for May 2009 be accepted as presented.
Motion carried unanimously.**

UPDATE – POSSIBLE ACCEPTANCE – STAFF'S FINAL REPORT – 2009 LEGISLATIVE SESSION

Ms. Jennifer Stoll-Hadayia, Public Health Program Manager, advised that the Board members have been provided with a copy of the Department's final Legislative Team Report for the month of June (a copy of which was placed on file for the record). Ms. Stoll-Hadayia reviewed the process utilized by the Legislative Team, advising that it included "Bill tracking and analysis; coordination of positions and messages (i.e., among health authorities; community coalitions; County Government Affairs; other County departments and governmental entities; District Board of Health members; and other lobbyists); and proactive responses on high-priority legislation (i.e., providing subject matter expertise through testimony, exhibits, letters; research and input for legislative staff)."

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Ms. Stoll-Hadayia advised that the Department's Legislative Team responded to requests from the Washoe County Government Affairs for Bill analysis and entered the Department's comments and position in WashoeBills.com; that further, Staff monitored Bills through the Legislature's personalized Bill tracking website. Ms. Stoll-Hadayia stated that this information was also entered into the Department's Bill Tracking Matrix, which was provided to the Board members on a weekly basis. Ms. Stoll-Hadayia stated that Staff developed a "Bill Evaluation Template", which would be completed by 'the subject matter experts and Staff; and that Staff created "an extensive folder system on the shared drives" to ensure all versions of all Bills and the analysis were maintained. Ms. Stoll-Hadayia advised that Staff presented monthly Reports to the Board.

Ms. Stoll-Hadayia displayed "a scorecard" delineating the number (and percentages) of Bills the Legislative Team: (1) "monitored and analyzed", including fiscal notes on seven (7) Bills, for Government Affairs; and those based upon the Department/Division priorities; (2) the positions and actions for each Bill (i.e., support, oppose or neutral); (3) the number of Bills for which testimony was presented; and (4) "the outcomes" of Staff's efforts.

Ms. Stoll-Hadayia reviewed 'what she has learned through the years as the Lobbyist for the Health District', advising that her lessons learned can be summarized as: "collateral; coordination; and contingencies."

As an example, Ms. Stoll-Hadayia reviewed AB 255 the Legislation to increase the cigarette tax, advising that the Health District supported this Bill, as the "public health perspective is that increases in the excise tax decreases usage"; however, some community partners opposed the Bill as "their perspective is not to support excise taxes unless the revenue from the tax is specifically for the purpose of tobacco prevention and control." Ms. Stoll-Hadayia stated that "it is possible to have parallel positions" with community partners, which advances the overall goal." Ms. Stoll-Hadayia stated that there are now interim opportunities and non-legislative remedies to address public health issues not addressed by the Legislature, including the Interim Health Care Committee and local voluntary policies.

Ms. Stoll-Hadayia advised that SB 372, the Bill to lessen the authority of the Nevada Clean Indoor Air Act, "did die in its original form"; however, AB 309 (Criminal Definitions of Stalking) was amended to include an exemption to the Nevada Clean Indoor Air Act (NCIAA). Ms. Stoll-Hadayia advised that, smoking will now be allowed in locations of convention facilities during tobacco-related meetings or convenience store-related meetings, which are sponsored by tobacco. Ms. Stoll-Hadayia stated that Regulations specific to NCIAA are being developed statewide, which will further define the exemption and how it will enforced.

Ms. Stoll-Hadayia stated she would thank the Board of Health and Ms. Brown, CCHS Division Director, for supporting her during the Legislative Session. Ms. Stoll-Hadayia stated that further, she would like to thank the members of the Department's Legislative Team, Dr. Anderson, the Division Directors and Staff members, who provided subject matter expertise, and Ms. Judy Davis, Public Information Officer, for all their support during the Legislative Session; that everyone did an excellent job.

Ms. Stoll-Hadayia advised that at a press conference today all three (3) area hospitals announced that beginning January 1, 2010 all three (3) will have "100% tobacco-free campuses", being three (3) of five (5) hospitals in Nevada to have adopted such a policy. Ms. Stoll-Hadayia stated that there are approximately 1,000 hospitals nationwide with such a policy "recognizing a connection between prevention and health care."

Chairman Humphreys stated that he is aware of "all the time involved in this process; that he would commend Ms. Stoll-Hadayia on keeping the citizens of Washoe County healthy."

MOTION: Mr. Smith moved, seconded Ms. Ratti, that the Health Department's final June 2009 State Legislative Session Report be accepted as presented. Motion carried unanimously.

PRESENTATION – iFILL WATER BOTTLE PROGRAM

Ms. Tracie Douglas, Public Information Officer, Environmental Health Services Division, advised that as a promotion of the Department's *Reduce, Reuse, and Recycle Program* she investigated single-use water bottles and other plastic items. Ms. Douglas advised that approximately 60 million single-use plastic water bottles are utilized every single day nationwide with only a small percentage of those bottles being recycled; therefore, the goal was to reduce the number of single-use bottles and promote re-useable water bottles. Ms. Douglas advised that in collaboration with KPS3 she was able to develop the iRefill with the "tag line being" *'There is no Landfill in a Refill'*; that KPS3 had "a contact at REI and the REI Corporate offices" assisted the Department in purchasing approximately 1100 refillable water bottles. Ms. Douglas stated that the Health District did not have the funding for a webpage for this program; that in the interim KPS3 donated space on its webpage promoting recycling and the use of the refillable water bottles. Ms. Douglas stated that Staff is working with the Truckee Meadows Water Authority (TMWA), as the program promotes the use of tap water, which "is much better than bottled water that is purchased." Ms. Douglas stated that REI also provided the program with 2200 coupons for 15% off the purchase of one (1) item.

Ms. Douglas stated that she has two (2) different sized bottles from which the Board members can choose; that everyone is limited to one bottle. Ms. Douglas advised that there is a pledge sheet everyone who accepts a bottle is asked to sign acknowledging efforts to recycle single-use bottles while pledging to use refillable bottles as much as possible.

Ms. Douglas advised Staff will work in conjunction with Washoe County's Green Team for the development of "refill stations" within Washoe County buildings for easy refilling of the bottles. Ms. Douglas advised that the new Washoe County middle school will have "hydration stations" to promote the drinking of water by students and the use of refillable water bottles. In response to Ms. Jung regarding "hydration stations", Ms. Douglas advised that hydration stations are a similar to water fountains but are considered an "improvement to water fountains" and would allow for easy access to refill the water bottles.

In response to Ms. Jung regarding the hydration stations, Mr. Andrew Goodrich, Director, Air Quality Management, advised that the hydration stations are manufactured locally by HAAS, the water fountain company, are mounted on a wall (similar to a drinking fountain), are sanitary and can refill bottles easily and can be chilled and/or filtered.

Ms. Jung stated as a County Commissioner she implemented a policy that County tax dollars would not be utilized to purchase bottled water; that for County sponsored events the County utilizes the "igloos."

In response to Dr. Khan regarding the hydration stations at the schools and the water bottles, Ms. Douglas advised that the intent is to promote the students utilizing refillable water bottles.

The Board thanked Ms. Douglas for the update.

STAFF REPORTS AND PROGRAM UPDATES

A. Director – Epi and Public Health Preparedness

Dr. Randall Todd, Director, Epi and Public Health Preparedness, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

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Mr. Gustin question if the H1N1 (swine flu) outbreak provide the opportunity to implement a POD (Points of Distribution) and whether 172,000 doses of vaccine will be adequate.

In response to Mr. Gustin, Dr. Todd advised that the vaccine has to be administered in a 2-dose regimen; that the amount of vaccine received will be the 2-dose regimen for 172,000 individuals. Dr. Todd stated that during numerous years of pandemic planning there have been discussion regarding "various tiers of how to prioritize who receives the vaccine"; that historically, tier 1 is first responders, health care industry, key government leaders, pregnant women and infants; that tier 2 is essential service providers (i.e., utilities, etc.). Dr. Todd stated that these priorities are subject to change depending upon the severity of the flu; that the Secretary of Health and Human Services has been publically indicating that "school children will be the first" to receive the H1N1 vaccine. Dr. Todd stated that it would (probably) not be necessary to immunize 100% of the population to achieve 'community immunity'. Dr. Todd stated that the vaccine for 172,000 individuals achieves immunity for approximately 41% of the Washoe County population, which is 'a little less than what would be necessary to achieve the herd immunity affect'. Dr. Todd stated that, should the H1N1 outbreak not be a more severe strain of influenza in the fall the doses for 172,000 "should be adequate to meet the needs" of Washoe County.

Mr. Gustin questioned if the amount of vaccine would increase should this become a pandemic.

In response to Mr. Gustin, Dr. Todd stated that Staff has been advised the vaccine will be delivered in three (3) separate stages; that the first stage will be approximately 25,000 'courses' received in November, which will be received in four (4) weekly installments. Dr. Todd stated that the second stage will be approximately 100,000 courses received in December; that the following month approximately 200,000+ courses will be received; that Staff has been advised that all shipments will be "divided into weekly deliveries." Dr. Todd stated that the immunizations could be administered "quickly" through conducting "a couple of the two (2) lane PODS"; however, this won't be possible as the vaccine is not scheduled to arrive in one (1) shipment. In response to Mr. Gustin regarding vaccinating school age children first, Dr. Todd stated that "he believes" the rationale of vaccinating school children first is due to the demographics of the H1N1 indicating it "has been largely impacting the school age population." Dr. Todd stated that a concern is, in protecting the children, without protecting "the adults administering the shots ~ what does that accomplish?"; that another issue is "if there is a huge demand and a short supply, who will be responsible for protecting the security of that supply if law enforcement hasn't been protected?" Dr. Todd stated that these are issues, which will have to be resolved prior to further planning.

Dr. Todd stated that it was the Avian Influenza (H5N1) concern that resulted in the awareness that it would be necessary to develop plans for a major pandemic event; that the H1N1 has allowed Staff to "put into practice what Staff has been planning and practicing for for several years."

In response to Dr. Khan regarding the Department's community response, Dr. Todd stated that regardless of the "target population" for who will be immunized first, the venue for vaccinating the public will be one or more of the schools. Dr. Todd stated that during the planning Staff identified "a large number of sites, which could be utilized, for mass dispensing activities"; that further, Staff have conducted site-assessments" on these locations. Dr. Todd stated that the last two Rotary Flu Events have been held at area high schools as a number of the high schools have the same layout and have adequate parking for the public. Dr. Todd stated that this year's Rotary Flu Event has been scheduled for October 17, 2009, which will be "final dress rehearsal prior to a pandemic influenza POD." In response to Dr. Khan regarding the possibility of having to utilize the services of other agencies to administer the vaccine, Dr. Todd stated that Staff has discussed the possibility of "private PODS", should it become necessary to vaccinate the 400,000 residents of Washoe County. Dr. Todd stated that vaccinating 172,000 in ninety (90) days, while "being a significant amount of work" will not require "a full deployment." Dr. Todd stated that the concept of "private PODS" would require contacting "the larger employers" to determine if there is the capability of these employers "organizing to administer the vaccine provided by the Health Department for the employees of that business/agency"; that this would relieve "some of the need for public PODS. Dr. Todd stated there are two (2) issues specific to PODS for administering vaccine to approximately 40% of the population: 1) it will have to be done quickly, as the beginning of the seasonal influenza will have started; and 2) there has to be control regarding "who is receiving it." Dr. Todd stated that both of these issues would be addressed "in a public health venue" as Staff "will have the speed, as it has been rehearsed that way; and Staff can control who receives it." Dr. Todd advised that this does not discount private partners assisting; however, that would not address the "control of who is vaccinated"; that a number of these issues will depend upon the severity and number of H1N1 cases. Dr. Todd stated that possible future partnerships with major employers is being reviewed and discussed to maximize the effectiveness of PODs.

Dr. Anderson stated that there may be difficulty in "motivating people to receive three (3) flu shots this season: annual flu shot; the first and second dose of the H1N1; that community compliance will be a challenge to achieve." Dr. Anderson stated that further, there will be the challenge of educating the public as to the "difference in the vaccines." Dr. Anderson stated that the Health Department's work "will be cut out for them" regarding this year's flu season.

Dr. Todd stated he concurs with Dr. Anderson; that the degree of compliance with the multiple dose regimens will depend upon the severity of the cases "and how scared people will be." Dr.

Todd stated another “unknown is the level of protection from one (1) dose (if any) of the two (2) dose regimen.

The Board thanked Dr. Todd for the update.

B. Director – Community and Clinical Health Services

Ms. Candy Hunter, Community Health Nurse Supervisor, presented Ms. Mary-Ann Brown, Director, Community and Clinical Health Services Division, monthly Division Director’s Report, a copy of which was placed on file for the record.

Dr. Anderson advised that Ms. Brown is attending the Governor’s Task Force meeting.

C. Director – Environmental Health Services

Mr. Bob Sack, Director, Environmental Health Services, presented his monthly Division Director’s Report, a copy of which was placed on file for the record.

Mr. Sack introduced Mr. Dave McNinch, Environmental Health Specialist Supervisor, advising that Mr. McNinch serves as the Supervisor of the Food Protection Program; that Mr. McNinch has prepared a report regarding Staff’s investigations of illegal food vendors.

Mr. Dave McNinch, Environmental Health Specialist Supervisor, presented a written document (a copy of which was placed on file for the record), delineating an overview of permitted mobile food units in Washoe County; the number of complaints received related to illegal food vendors; the public health significance; the prevalence in Washoe County of illegal food vendors; current enforcement activities; what Staff has learned and the challenges Staff has in addressing the issues specific to illegal food vendors (a copy of which is attached to the minutes as Attachment #1). Mr. McNinch presented a detailed review of his report, advising that Staff has adopted internal policies on “controlling food from illegal vendors and the issuance of Notices of Violation”; that Staff’s activities create issues for other governmental agencies, including when an illegal food vendor cannot provide a photo identification Staff is obligated to contact law enforcement. Mr. McNinch stated that Staff has met with the Hispanic Chamber of Commerce to discuss the concerns of the Health Department in addressing these issues.

In response to Dr. Furman regarding 'solutions', Mr. McNinch advised that some jurisdictions have programs specifically to address issues of licensed and unlicensed mobile food units, including Southern Nevada Health District; however, the program "is grossly undermanned and grossly out-gunned." Mr. McNinch stated that to have a full time program would require "taking Staff off-line from other duties."

In response to Ms. Jung regarding the fees associated with permitting a unit, Mr. McNinch stated that the initial application fee is \$95; that the annual Permit to Operate fee is \$114. In response to Ms. Jung regarding the determination of costs, Mr. McNinch advised that these fees are based upon the same methodology for determining all Health District fees, which includes "time to provide service, which is based upon time studies of performing the service" and the associated administrative costs of processing the application and Permit(s). Mr. McNinch advised that the application fee is a "one time fee" and pays for Staff time for inspection of a mobile food unit to ensure it complies with the requirements of the Regulations; that this fee is also based upon Staff time to complete the process. In response to Ms. Jung regarding the cost of the Permit fee being an issue, Mr. McNinch advised that Staff's investigations indicate it is not an issue of the cost of the Permits; that some vendors have indicated "making approximately \$1500 per day." In response to Ms. Jung regarding Staff "checking an applicant's immigration status", Mr. McNinch stated that Staff does not verify the immigration status of applicants. In response to Ms. Jung regarding bi-lingual Staff, Mr. McNinch stated that there are currently two (2) bi-lingual Staff members; however, one (1) will be retiring in August.

Ms. Jung suggested that Staff give a presentation to the newly founded Latino Lions Club to assist in educating the public, particularly the Latino population, as to the requirements for mobile food units and the problems with illegal vendors.

Mr. Gustin questioned 'since confiscating the food is considered 'part of doing business', has Staff considered 'seizing equipment, including the truck or cart.

In response to Mr. Gustin, Mr. McNinch advised that some jurisdictions issue a Notice of Violation the first time an illegal vendor is caught and the second time the property, including the mobile unit or truck will be seized as "a nuisance"; that this is a "pretty aggressive" form of enforcement.

Mr. Gustin stated that a public campaign to educate the community as to the potential danger of buying foods from illegal vendor would be beneficial.

Dr. Khan stated that flyers at the various Farmers' Markets may be an excellent place to distribute educational flyers. In response to Dr. Khan regarding these vendors being organized, Mr. McNinch stated that Staff has found indications there is some organization among the vendors; however, due to the 'secrecy among the vendors' it is difficult to ascertain the level of organization among this population.

In response to Ms. Ratti regarding the varying requirements among the three (3) entities, Mr. McNinch provided a brief review as to the requirements within the City of Sparks (i.e., no push carts) and the City of Reno; that Staff works cooperatively with each jurisdictional Code Enforcement agencies.

After the discussion, the Board directed Staff to present a full report to the Board specific to illegal food vendors, including licensing and enforcement action in other jurisdictions.

D. Director – Air Quality Management

Mr. Andrew Goodrich, Director, Air Quality Management, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

E. Administrative Health Services Officer

There was no Administrative Health Services Officer Report this month.

F. District Health Officer

Dr. Mary Anderson, District Health Officer, District Health Officer, presented her monthly District Health Officer's Report, a copy of which was placed on file for the record.

BOARD COMMENT

Chairman Humphreys stated that the Environmental Health Services Staff will present a comprehensive follow-up report specific to illegal food vendors, with information specific to licensing and enforcement requirements within other jurisdictions.

Dr. Furman presented a copy of a painting entitled "*The Doctor*", advising that it accompanies an informative article on health care.

Ms. Jung stated that she will be leaving on June 30 and returning July 6, 2009, representing the District Board of Health at the annual NALBOH (National Association of Local Boards of Health) Conference in Philadelphia, Pennsylvania.

Ms. Jung stated she received the report on the Sewage, Wastewater and Sanitation (SWS) Hearing Board Regulations, specific to the five (5) acre requirement; that she would question if the same report was forwarded to the Regional Planning Governing Board.

In response to Ms. Jung, Mr. Sack advised that a copy of the Report was forwarded to the Regional Planning Governing Board as requested.

There being no further business to come before the Board, the meeting was adjourned at 2:30pm.



MARY A. ANDERSON, MD, MPH, FACPM, DISTRICT HEALTH OFFICER
SECRETARY



JANET SMITH
RECORDER