

# Washoe County



MATT SMITH, Chairman  
KITTY JUNG, Vice Chairman  
GEORGE FURMAN, MD  
SHARON ZADRA

GEORGE HESS, MD  
DENIS HUMPHREYS, OD  
JULIA RATTI  
JOSEPH P. ISER, MD, DrPH, MSc  
District Health Officer

## Health District

### WASHOE COUNTY HEALTH DISTRICT

1001 East Ninth Street / P.O. Box 11130  
Reno, Nevada 89520

Telephone 775.328-2400 • Fax 775.328.2279  
www.washoecounty.us/health

## MEETING NOTICE AND AGENDA

### Washoe County District Board of Health

Date and Time of Meeting: Thursday, March 28, 2013, 1:00 p.m.

Place of Meeting: **Note Location:** Washoe County Commission Chambers  
1001 East Ninth Street, Building A  
Reno, Nevada

### *District Board of Health Meeting Agenda*

All items numbered or lettered below are hereby designated for possible action as if the words "for possible action" were written next to each item (NRS 241.020). An item listed with asterisk (\*) next to it is an item for which no action will be taken.

Time	Agenda Item No.	Agenda Item	Presenter
1:00 PM	*1.	Call to Order, Pledge of Allegiance Led by Invitation	Mr. Smith
	*2.	Roll Call	Ms. O'Neill
<b>Public Comment</b>	*3.	Public Comment (limited to three (3) minutes per person)	Mr. Smith
	4.	Approval/Deletions to Agenda for the March 28, 2013 Meeting	Mr. Smith
	5.	Approval/Additions/Deletions to the <b>Minutes</b> of the <b>February 11, 2013 Special Meeting</b> and <b>February 28, 2013 Regular Meeting</b>	Mr. Smith
	*6.	Recognitions A. Introduction of new employee(s) - B. Promotions - C. Years of Service - Catherine Gipe - 20 Years - CCHS D. Recognitions - Janet Smith, Organizational Management (OM) certification from the International Association of Administrative Professionals E. Retirements -	Mr. Smith and Dr. Iser

Time	Agenda Item No.	Agenda Item	Presenter
	7.	Proclamations – National Public Health Week – April 1 – 7, 2013	
	8.	<p><u>Consent Agenda</u>: Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.</p> <p>A. <u>Air Quality Management Cases</u>:</p> <ol style="list-style-type: none"> <li>1. Recommendation to Uphold Unappealed Citations to the Air Pollution Control Hearing Board: <ol style="list-style-type: none"> <li>a. <b>Margaret Van Dyken – Case No. 1111, NOV 5352</b>, 124 La Rue Drive, Reno, NV 89509</li> <li>b. <b>Golden Flower Restaurant – Case 1112, NOV 5324</b>, 205 West 5<sup>th</sup> Street, Reno, NV 89503</li> <li>c. <b>David Walker – Case 1113, NOV 5325</b> 205 West 5<sup>th</sup> Street, Reno, NV 89503</li> </ol> </li> <li>2. Recommendation of Cases Appealed to the Air Pollution Control Hearing Board. None.</li> <li>3. Recommendation for Variance: None.</li> </ol> <p>B. <u>Sewage, Wastewater &amp; Sanitation Cases</u>: Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater &amp; Sanitation Hearing Board. None.</p> <p>C. <u>Budget Amendments / Interlocal Agreements</u>:</p> <ol style="list-style-type: none"> <li>1. Proposed approval of Subgrant Amendment #1 from the Nevada Department of Health and Human Services, Health Division, Bureau of Child, Family and Community Wellness for the period January 1, 2012 through December 31, 2014, with funding of \$460,145 per calendar year (reduced from CY12 funding of \$486,542), approve the reduction of PC#70002278, Health Educator II (vacant) from 1.0FTE to 0.49 FTE, in support of the HIV Prevention Grant Program, IO 10013; and authorize the Chairman of the Board to sign.</li> <li>2. Proposed approval of Subgrant Award from the Nevada Department of Health and Human Services, Health Division for the period January 1, 2013 through December 31, 2013 in the amount of \$80,751 in support of the Tuberculosis Centers for Disease Control and Prevention (CDC) Grant Program, IN 10016; and authorize the Chairman of the Board to sign.</li> <li>3. Ratification of Interlocal Contract (continuation award) between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District for the period July 1, 2013 through June 30, 2015 in the total</li> </ol>	<p>Ms. Albee</p> <p>Ms. Cooke</p> <p>Ms. Cooke</p> <p>Ms. Cooke</p>

Time	Agenda Item No.	Agenda Item	Presenter
		<p>amount of \$100,000 (not exceeding \$50,000 the first year) in support of the Hazardous Materials Grant Program, IO 10022; and if approved, authorize the Chairman of the Board to execute.</p> <p>4. Ratification of Intrastate Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District in the total amount of \$902,000 (\$218,000 per year and a one-time additional payment of \$30,000 payable in fiscal year 2014) for the period July 1, 2013 through June 30, 2017 in support of the Underground Storage Tank (UST) and Leaking Underground Storage Tank (LUST) Program; and if approved, authorize the Chairman of the Board to execute.</p> <p>5. Proposed approval of Notice of Grant Award from the U.S. Department of Health and Human Services, Food and Drug Administration for the period September 12, 2012 through June 30, 2017 in the amount of \$346,500 (\$69,300 per year) in support of the Advancing Conformance with the Voluntary National Retail Food Regulatory Grant Program (VNRFRPS), IO TBD; and approve amendments totaling an increase of \$63,000 in both revenue and expense to the FY 13 VNRFRPS Grant Program, IO TBD.</p> <p>D. <u>Proposed acceptance of the Air Quality Management Division's portion of the Truckee Meadows Regional Plan Annual Report</u></p> <p>E. <u>Proposed acceptance of the Washoe County Health District 2013 Legislative Session Report</u></p>	<p>Ms. Buxton</p> <p>Ms. Cooke</p> <p>Mr. Inouye</p> <p>Dr. Iser, Mr. Dick, and Mr. Sack</p>
	9.	<b><u>Air Pollution Control Hearing Board Cases appealed to the District Board of Health.</u></b> None.	Ms. Albee
	10.	<b><u>Regional Emergency Medical Services Authority:</u></b> A. Review and Acceptance of the Operations and Financial Reports for February, 2013; and B. Update of REMSA's Community Activities Since February, 2012	Mr. Gubbels
	11.	Presentation, Discussion, and Possible Direction to Staff regarding Emergency Medical Services ("EMS"), Including Recommendations Contained in the TriData Report and Various Other EMS Studies.	Dr. Iser and Dr. Todd

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	*12.	Presentation by Keep Truckee Meadows Beautiful (KTMB) regarding Recycling, Reduction, Reuse, and Illegal Dumping Activities	Ms. Cakiroglu
	13.	<b><u>PUBLIC HEARING:</u></b> Proposed approval and adoption of the revisions to “The Washoe County Portion of the Nevada State Implementation Plan to Meet the Sulfur Dioxide Infrastructure SIP Requirements of the Clean Air Act, Section 110(a)(2).”	Mr. Inouye
	14.	<b><u>PUBLIC HEARING:</u></b> Proposed approval and adoption of Amendments to the Public Swimming Pool and Spa Operator Certification Program regulations regarding the term of the Washoe County Health District certificate.	Mr. Rubio
	15.	<b><u>PUBLIC HEARING:</u></b> Proposed approval and adoption of the Amended Well Construction regulations regarding public well distance.	Mr. Boland
	16.	Future of the Health District Committee – Appointment of Additional Member	Mr. Smith and Dr. Iser
	*17.	Presentation of Community Health Assessment Data Set	Mr. Kutz
	*18.	Presentation of Community and Clinical Health Services’ Strategic Plan	Mr. Kutz
	19.	Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure Report for February, 2013	Ms. Stickney
	20.	Presentation and Possible Approval/Amendments to the Fiscal Year 14 Washoe County Health District Budget, with Revenues Budgeted at \$8,822,703, General Fund Transfer of \$8,723,891, and Expenditures Budgeted at \$18,978,101.	Ms. Stickney
	*21.	<b><u>Staff Reports and Program Updates</u></b>	
		A. <b>Director, Epidemiology and Public Health Preparedness</b> - Communicable Disease; Public Health Preparedness; Emergency Medical Services; and Vital Statistics	Dr. Todd
		B. <b>Director, Community and Clinical Health Services</b> – Clinical Programs and Non-Communicable Disease Updates	Mr. Kutz
		C. <b>Director, Environmental Health Services</b> Food Program; Land Development; Solid Waste/Special Events; and Vector-Borne Disease Program	Mr. Sack
		D. <b>Director, Air Quality Management</b> – Air Quality; Planning and Monitoring Activity; Permitting Activity; Compliance & Inspection Activity; and Permitting & Enforcement Activity	Mr. Dick

Time	Agenda Item No.	Agenda Item	Presenter
		E. <b>Administrative Health Services Officer</b> – AHSO agenda items are included in other agenda items.	Ms. Stickney
		F. <b>District Health Officer</b> – 2013 Legislative Session; Budget; Human Resources; Communication; Accreditation; Washoe County and Community Activities; Health District Media Contacts and Outreach; Statewide (and Beyond) Organizational Efforts; RWJF Shared Services Learning Community Grant Update; and District Board of Health Information and Resources	Dr. Iser
<b>Board Comment</b>	*22.	Limited to Announcements or Issues for Future Agendas	Mr. Smith
	23.	Emergency Items	Dr. Iser
<b>Public Comment</b>	*24.	Public Comment (limited to three (3) minutes per person). No action may be taken.	Mr. Smith
	25.	Adjournment	Mr. Smith

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**Business Impact Statement:** A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

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Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

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The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

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**Time Limits:** Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

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**Response to Public Comments:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

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Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

~~Washoe County Health District, 1001 E. 9th St., Reno, NV~~ Unavailable due to construction.

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)

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