

# Washoe County



## Health District

**Matt Smith, Chair**  
**Kitty Jung, Vice Chair**  
**Denis Humphreys, OD**  
**Sharon Zadra**  
**George Hess, MD**  
**David Silverman**  
**Julia Ratti**

**Kevin Dick**  
*District Health Officer*

**Leslie Admirand**  
*Deputy District Attorney*

### WASHOE COUNTY HEALTH DISTRICT

1001 East Ninth Street, Reno, Nevada 89512  
P.O. Box 11130, Reno, Nevada 89520  
Telephone 775.328-2400 • Fax 775.328.3752  
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## MEETING NOTICE AND AGENDA

### Washoe County District Board of Health

Date and Time of Meeting: Thursday, June 26, 2014, 1:00 p.m.

Place of Meeting: Washoe County Health District  
1001 East Ninth Street, Building B  
South Auditorium  
Reno, Nevada 89512

All items numbered or lettered below are hereby designated **for possible action** as if the words "for possible action" were written next to each item (NRS 241.020). An item listed with asterisk (\*) next to it is an item for which no action will be taken.

Time/ Item	Agenda Item	Presenter
<b>1:00 p.m.</b> *1.	<b>Call to Order</b> <b>Pledge of Allegiance</b> - Led by Invitation	Mr. Matt Smith
*2.	<b>Roll Call</b>	Ms. Dawn Spinola
*3.	<b>Public Comment</b> - Limited to three (3) minutes per person. No action may be taken.	Mr. Matt Smith
4.	<b>Approval/Deletions to Agenda</b> - June 26, 2014 Meeting	Mr. Matt Smith
5.	<b>Approval/Additions/Deletions to Minutes</b> - May 22, 2014 Regular Meeting	Mr. Matt Smith
*6.	<b>Recognitions</b> - A. Years of Service – 1. David Kelly, 10 years, hired 5/03/2004 2. Darleen Bidlake, 10 years, hired 6/01/2004 B. Promotions – 1. Kelli Goatley-Seals 6/2/14 from Health Educator II to Health Educator Coordinator	Mr. Matt Smith Mr. Kevin Dick



<b>Time/ Item</b>	<b>Agenda Item</b>	<b>Presenter</b>
	<p>automatic renewal for two successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize the Chairman to execute the Interlocal Agreement.</p> <p>4. Ratification of Interlocal Agreement between Washoe County Health District and the Board of Regents of the Nevada System of Higher Education to provide educational opportunities for Orvis School of Nursing students to engage in practical application of classroom instruction in a public health agency environment for the period upon approval of the Board of Regents and the Washoe County Board of Health through June 30, 2015 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize the Chairman to execute the Interlocal Agreement.</p> <p>5. Ratification of Interlocal Agreement between the Washoe County Health District and the Board of Regents of the Nevada System of Higher Education on Behalf of the University of Nevada School of Medicine to provide community and clinical public health opportunities for School of Medicine residents during their preceptorship experience for the period upon approval of all parties through June 30, 2015 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved authorize the Chairman to execute the Interlocal Agreement.</p> <p>6. Ratification of Interlocal Agreement between the Washoe County Health District and the Washoe County School District to provide student educational experiences as part of career exploration in public health related professions for the period upon approval of the Washoe County Board of Health and Washoe County School District through June 30, 2015, unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize the Chairman to execute the Interlocal Agreement.</p> <p>7. Ratification of Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and the University of Nevada</p>	

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	<p>School of Medicine Multi-Specialty Group Practice North, Inc. (MSAN) in the total amount not to exceed \$11,300 annually in support of male sterilization procedures for the period July 1, 2014 through June 30, 2015 unless extended by the mutual agreement of the Parties; with automatic renewal for successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved authorize the Chairman to execute the Interlocal Agreement.</p> <p>8. Ratification of Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc. and University of Nevada School of Medicine Multispecialty Group Practice North, Inc. to provide physician consultative services for the Sexually Transmitted Disease clinic in the total amount of \$10,200 per year, for the period July 1, 2014 through June 30, 2015 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize Chairman to execute the Interlocal Agreement.</p> <p>9. Ratification of Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc. and University of Nevada School of Medicine Multispecialty Group Practice North, Inc. in the total amount of \$2,700 per year to provide laboratory director services for the period July 1, 2014 through June 30, 2015 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize Chairman to execute the Interlocal Agreement.</p> <p>10. Ratification of Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multispecialty Group Practice North, Inc., dba MEDSchool Associates North (MSAN), to provide physician consultative services in the total amount of \$7,650 for the period July 1, 2014 through June 30, 2015 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize the Chairman to execute the Interlocal</p>	

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	<p>Agreement.</p> <p>11. Approval of Notice of Subgrant Award from the State of Nevada Division of Public and Behavioral Health in the amount of \$58,000 for the period July 1, 2014 to June 30, 2015 in support of the Fetal Infant Mortality Review (FIMR) Program; and if approved authorize the Chairman to execute.</p> <p>12. Approve Subgrant Amendment #1 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the period January 1, 2014 through December 31, 2014 in the amount of \$223,370 for the Immunization Program Grant (IOs 10028 &amp; 10029); and if approved authorize the Chairman to execute.</p> <p>13. Ratification of Interlocal Agreement between the Washoe County Health District and the State of Nevada Division of Public and Behavioral Health to conduct a community-based Fetal Infant Mortality Review (FIMR) Program for the period upon approval until December 30, 2014 and will be renewed automatically every year unless sooner terminated by either party as set forth in the contract; and if approved, authorize Chairman to execute the Interlocal Agreement.</p> <p>14. Approval of amendments totaling an increase of \$15,201 in revenue and expense to the Ryan White Part B – Health Education/Risk Reduction Grant Program (internal order #tba) FY 14 budget.</p> <p>15. Approval of amendments totaling an increase of \$8,061 in revenue and expense to the Ryan White Part B - Outreach Grant Program (internal order # 11147) FY 14 budget.</p>	
*9.	<b>June 2014 Washoe County Food Policy Council Update to the District Board of Health</b>	Ms. Kristi Jamason
10.	<b>Regional Emergency Medical Services Authority -</b> A. Review and Acceptance of the REMSA Operations Reports for May, 2014 *B. Update of REMSA’s Community Activities Since May, 2014	Mr. Jim Gubbels
11.	<b>Approval of the Health Fund Revenue and Expenditure Report for May, 2014</b>	Ms. Eileen Stickney
12.	<b>Fiscal Year 2015 Budget Update with possible direction to staff</b>	Ms. Eileen Stickney
13.	<b>Presentation, Discussion, and Possible Approval of Amendment to Policy Authorizing the District Health Officer to Execute Agreements to Amend Simply to Substitute \$100,000 for \$50,000</b>	Ms. Eileen Stickney

<b>Time/ Item</b>	<b>Agenda Item</b>	<b>Presenter</b>
14.	<b>Presentation, Discussion and Possible Direction to Staff Regarding the Fundamental Review Recommendation #10 – Perform Cost Analyses of All Programs</b>	Ms. Eileen Stickney
15.	<b>Recommendation to approve the Interlocal Cooperative Agreement Establishing the Regional Business License and Permits Program among the City of Reno, the City of Sparks, and Washoe County concerning the governance and implementation of a Regional License and Permit Program, effective from execution signing date through June 30, 2020 and authorize automatic renewals beginning July 1, 2020 unless otherwise terminated as per the Agreement; direct staff to return prior to project implementation with a regional technology fee to recover portions of the project’s costs</b>	Mr. Kevin Dick
16.	<b>Presentation, Discussion, and Possible Approval of the Interlocal Agreement for Emergency Medical Services Oversight</b>	Mr. Kevin Dick
*17.	<p><b>Staff Reports and Program Updates</b></p> <p>A. <b>Director, Epidemiology and Public Health Preparedness –</b> Communicable Disease – Influenza, Public Health Preparedness and Emergency Medical Services.</p> <p>B. <b>Director, Community and Clinical Health Services -</b> Divisional Update, Program Reports.</p> <p>C. <b>Director, Environmental Health Services -</b> Food Program, Land Development Program, Vector-Borne Disease Program, Waste Management, General Environmental and EHS Inspection/Permits/Plan Review.</p> <p>D. <b>Director, Air Quality Management -</b> Program Update – 2014 Bike to Work School &amp; Fun Week, EnviroFlash Challenge, Divisional Update – Monthly Air Quality Index; Program Reports – Monitoring &amp; Planning and Permitting &amp; Enforcement.</p> <p>E. <b>Administrative Health Services Officer –</b> No report this month.</p> <p>F. <b>District Health Officer -</b> REMSA/EMS, Fundamental Review, Permit Software Project, Community Health Needs Assessment, Staffing, Other Events &amp; Activities and Health District Media Contacts.</p>	<p>Dr. Randall Todd</p> <p>Mr. Steve Kutz</p> <p>Mr. Robert Sack</p> <p>Ms. Charlene Albee</p> <p>Ms. Eileen Stickney</p> <p>Mr. Kevin Dick</p>
*18.	<b>Board Comment -</b> Limited to Announcements or Issues for Future Agendas	Mr. Matt Smith
19.	<b>Emergency Items</b>	Mr. Kevin Dick
*20.	<b>Public Comment -</b> Limited to three (3) minutes per person. No action may be taken.	Mr. Matt Smith

Time/ Item	Agenda Item	Presenter
21.	<b>Adjournment</b>	Mr. Matt Smith

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**Business Impact Statement:** A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

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Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

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The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

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**Time Limits:** Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

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**Response to Public Comments:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

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Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV  
Reno City Hall, 1 E. 1st St., Reno, NV  
Sparks City Hall, 431 Prater Way, Sparks, NV  
Washoe County Administration Building, 1001 E. 9th St, Reno, NV  
Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)

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Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [dspinola@washoecounty.us](mailto:dspinola@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.

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