

Washoe County



Health District

Matt Smith, Chair
Kitty Jung, Vice Chair
Denis Humphreys, OD
Sharon Zadra
George Hess, MD
David Silverman
Julia Ratti

Kevin Dick
District Health Officer

Leslie Admirand
Deputy District Attorney

WASHOE COUNTY HEALTH DISTRICT

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MEETING NOTICE AND AGENDA

Washoe County District Board of Health

Date and Time of Meeting: Thursday, February 27, 2014, 1:00 p.m.

Place of Meeting: Washoe County Health District
1001 East Ninth Street, Building B
South Auditorium
Reno, Nevada 89512

All items numbered or lettered below are hereby designated **for possible action** as if the words "for possible action" were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

Time/ Item	Agenda Item	Presenter
1:00 p.m. *1.	Call to Order Pledge of Allegiance - Led by Invitation	Mr. Matt Smith
*2.	Roll Call	Ms. Dawn Spinola
*3.	Public Comment - Limited to three (3) minutes per person. No action may be taken.	Mr. Matt Smith
4.	Approval/Deletions to Agenda - February 27, 2014 Meeting	Mr. Matt Smith
5.	Approval/Amendments/Additions/Deletions to Minutes - A. November 21, 2013 Regular Meeting AMENDMENT B. January 16, 2014 Special Meeting C. January 23, 2014 Regular Meeting	Mr. Matt Smith
*6.	Recognitions - A. Introduction of New Employee(s) - 1. Elena Varganova - Statistician - EPHP (1/27/14) 2. Latricia Lord - Environmental Specialist Trainee II - EHS (2/24/14) B. Promotions - 1. Charlene Albee - Division Director - AQM (2/3/14)	Mr. Matt Smith Mr. Kevin Dick Ms. Christina Conti

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	<p>C. Achievements –</p> <ol style="list-style-type: none"> 1. Inter-Hospital Coordinating Council (IHCC) Presentation of Accomplishments 2. Introduction of District Board of Health Scholarship Endowment Recipients Tia Rudd and Tiana Ross, students of the University of Nevada Division of Health Sciences. 	
7.	<p>Proclamation -</p> <p>A. World TB Day</p>	<p>Mr. Matt Smith Mr. Kevin Dick Ms. Lisa Lottritz</p>
8.	<p>Consent Agenda – Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.</p> <p>A. Air Quality Management Cases:</p> <ol style="list-style-type: none"> 1. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board - <ul style="list-style-type: none"> a. DAATA LLC – NOV 5212, Case No. 1143 1400 East 4th Street Reno, NV 89502 b. Lobo Construction – NOV 5213, Case No. 1144 1400 East 4th Street, Reno, NV 89502 c. Rilite Aggregate Company – NOV 5404, Case No. 1150 9208 Western Skies Drive 2. Recommendation of Cases Appealed to the Air Pollution Control Hearing Board - <ul style="list-style-type: none"> a. Paul’s Handyman Service (Paul Duminie) – Case No. 1138; NOV 5389 3. Recommendation for Variance – None <p>B. Sewage, Wastewater & Sanitation Cases: Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board – None</p> <p>C. Budget Amendments / Interlocal Agreements:</p> <ol style="list-style-type: none"> 1. Termination of Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District with an effective date of March 31, 2014 for the Hazardous Materials Grant Program, IO 10022. 2. Approval of Assistance Amendment B from the U.S. Environmental Protection Agency (EPA) for the period of 4/1/2008 – 3/31/2014 in the total amount of \$646,496 for the Air Quality Management, EPA Air Pollution Control Program, PM 2.5 Program; approve amendments totaling an increase of \$47,917 in both revenue and expense to the FY14 Air Quality Management, EPA Air Pollution Control Program, PM 2.5 Program, IO 10021. 3. Approve amendments totaling an increase of \$61,951.96 in both revenue and expense to the FY14 Advancing Conformance with the Voluntary 	<p>Ms. Charlene Albee</p> <p>Ms. Erin Dixon</p>

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	<p>National Retail Food Regulatory Grant Program (VNRFRPS), IO 11088.</p> <ol style="list-style-type: none"> 4. Approve Notice of Subgrant Award for the period August 1, 2013 through July 31, 2014 in the total amount of \$136,833 in support of the Centers for Disease Control and Prevention (CDC) Epidemiology and Laboratory Capacity (ELC) Affordable Care Act Federal Carry Forward Grant Program, IO TBA; Approve amendments totaling a net increase of \$13,396 in both revenue and expenses to the adopted FY 14 ELC – Carry Forward Grant budget, IO TBA; and if approved, and if approved authorize the Chairman to execute. 5. Approval of Subgrant Amendment #3 from the Division of Public and Behavioral Health in the amount of \$760,946 for the budget period July 1, 2013 through June 30, 2014 (BP2) in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness Program; and if approved authorize the Chairman to execute. 6. Approval of Subgrant Amendment #3 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the period January 1, 2012 through December 31, 2014, in the amount of \$317,061 (reduced from \$389,206), in support of the HIV Prevention Grant Program, IO 10013; and if approved authorize the Chairman to execute. 7. Approval of Subgrant Amendment #3 from the Division of Public and Behavioral Health in the amount of \$438,693.00 for the budget period July 1, 2013 through June 30, 2014 (BP2) in support of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program; and if approved authorize the Chairman to execute. 8. Approve Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the period January 1, 2014 through December 31, 2014 in the amount of \$111,685 for the Immunization Program Grant (IOs 10028 & 10029); and if approved authorize the Chairman to execute. 	Ms. Patsy Buxton
9.	<p>Air Pollution Control Hearing Board Cases appealed to the District Board of Health - None.</p>	Ms. Charlene Albee
10.	<p>Regional Emergency Medical Services Authority -</p> <p>A. Review and Acceptance of the REMSA Operations Reports for January, 2014</p> <p>*B. Update of REMSA’s Community Activities Since January, 2014</p>	Mr. Jim Gubbels
11.	<p>Approval of the Health Fund Revenue and Expenditure Report for January, 2014</p>	Ms. Eileen Stickney
12.	<p>Fiscal Year 2015 Budget Update with possible direction to staff.</p>	Ms. Eileen Stickney

Time/ Item	Agenda Item	Presenter
13.	Authorization to approve a 1% Cost of Living Adjustment in base wage, effective July 1, 2013; a 1% PERS contribution in lieu of a wage increase effective July 15, 2013; and a 1% Cost of Living Adjustment effective January 1, 2014, for the District Health Officer Position.	Ms. Laurie Griffey
14.	Presentation, discussion, and possible direction to staff on the Fundamental Review of the Washoe County Health District conducted by the Public Health Foundation.	Mr. Kevin Dick Fundamental Review Team
*15.	<p>Staff Reports and Program Updates</p> <p>A. Director, Epidemiology and Public Health Preparedness – Communicable Disease – Influenza & Pertussis, Public Health Preparedness & Continuity of Operations, Training, Community Collaboration and Grants Management.</p> <p>B. Director, Community and Clinical Health Services - Divisional Update and Program Reports.</p> <p>C. Director, Environmental Health Services - Food Program, Vector-Borne Disease Program, General Environmental and EHS Inspection Totals.</p> <p>D. Director, Air Quality Management - Air Quality Management Division, Air Quality Monitoring Activity, Planning & Monitoring Activity, Permitting Activity, Compliance/Inspection Activity, Permitting & Enforcement Activity, Enforcement Activity.</p> <p>E. Administrative Health Services Officer – No report this month.</p> <p>F. District Health Officer - REMSA/EMS, Fundamental Review, Permit Software Project, Quality Improvement Initiative, Healthy Community Conversation, Staffing, Other Events & Activities and Health District Media Contacts.</p>	<p>Dr. Randall Todd</p> <p>Mr. Steve Kutz</p> <p>Mr. Robert Sack</p> <p>Ms. Charlene Albee</p> <p>Ms. Eileen Stickney</p> <p>Mr. Kevin Dick</p>
*16.	Board Comment - Limited to Announcements or Issues for Future Agendas	Mr. Matt Smith
17.	Emergency Items	Mr. Kevin Dick
*18.	Public Comment - Limited to three (3) minutes per person. No action may be taken.	Mr. Matt Smith
19.	Adjournment	Mr. Matt Smith

Business Impact Statement: A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time

designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Washoe County Health District Website www.washoecounty.us/health

Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at dspinola@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.
