

Kitty Jung, Chair  
 Julia Ratti, Vice Chair  
 Neoma Jardon  
 George Hess, MD  
 David Silverman  
 John Novak, DMD  
 Michael D. Brown

# WASHOE COUNTY HEALTH DISTRICT

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ENHANCING QUALITY OF LIFE

Kevin Dick  
 District Health Officer  
 Leslie Admirand  
 Deputy District Attorney

WASHOE COUNTY HEALTH DISTRICT  
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## MEETING NOTICE AND AGENDA

### Washoe County District Board of Health

Date and Time of Meeting: Thursday, March 26, 2015, 1:00 p.m.

Place of Meeting: Washoe County Health District  
 1001 East Ninth Street, Building B  
 South Auditorium  
 Reno, Nevada 89512

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (\*) next to it is an item for which no action will be taken.

Time/ Item	Agenda Item	Presenter
1:00 p.m. *1.	<b>Call to Order</b> <b>Pledge of Allegiance</b> - Led by Invitation	Ms. Kitty Jung
*2.	<b>Roll Call</b>	Ms. Dawn Spinola
*3.	<b>Public Comment</b> Limited to three (3) minutes per person. No action may be taken.	Ms. Kitty Jung
4.	<b>Approval of Agenda</b> March 26, 2015 Regular Meeting	Ms. Kitty Jung
5.	<b>Approval of Draft Minutes</b> February 26, 2015 Regular Meeting	Ms. Kitty Jung
*6.	<b>Recognitions</b> A. Years of Service 1. Kristina Craig, 15 years, hired 3/27/2000 – AQM 2. Richard Sanchez, 15 years, hired 3/27/2000 – EHS 3. Brenda Wickman, 15 years, hired 3/27/2000 – EHS	Mr. Kevin Dick Ms. Kitty Jung

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	B. New Hires 1. Heather Kerwin, Part-Time Statistician, hired 2/17/15, – EPHP EMS C. Transfers 1. Carmen Mendoza, Office Assistant II, from WIC to Vital Statistics on 3/23/15. D. Promotions 1. Genine Wright, 2/25/15, from Air Quality Specialist I to Air Quality Specialist II - AQM	
7.	<b>Proclamation</b> A. National Public Health Week	Mr. Kevin Dick Ms. Kitty Jung
8.	<b>Consent Agenda</b> Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval. <b>A. Budget Amendments / Interlocal Agreements</b> 1. Approve Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the period January 1, 2015 through December 31, 2015 in the amount of \$112,285 for the Centers for Disease Control and Prevention (CDC) Immunization Program Grant (IOs 10028 & 10029); Approve amendments totaling an increase of \$12,742 in both revenue and expense to the FY15 CDC Immunization Federal Grant Program, IO 10029; and if approved authorize the Chairman to execute. 2. Approve Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period January 1, 2015 through December 31, 2015 in the total amount of \$129,456 in support of the Centers for Disease Control and Prevention (CDC) Sexually Transmitted Disease (STD) Federal Grant Program, IO 10014; Approve amendments totaling an increase of \$14,955 in both revenue and expense to the FY15 CDC STD Federal Grant Program, IO 10014; and if approved authorize the Chairman to execute. 3. Approve Notice of Subgrant Award from the Division of Public and Behavioral Health to provide funding in the total amount of \$110,000 for the period March 29, 2015 through	Ms. Patsy Buxton

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	<p>March 28, 2016 (continuing grant) for the Tobacco Prevention and Control Program Grant, IO 10010; and if approved authorize the Chairman to execute.</p> <p>4. Approve the abolishment of one vacant Intermittent Hourly Public Health Nurse II position (#70007952), one vacant Intermittent Hourly Registered Nurse I position (#70007575), one vacant Intermittent Hourly Health Educator II position (#70002278), and one vacant Intermittent Hourly Environmental Health Aide position (#70008715).</p> <p>5. Approve Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period January 1, 2015 through December 31, 2015 in the total amount of \$110,706 in support of the Centers for Disease Control and Prevention (CDC) Tuberculosis Prevention and Control (TB) Federal Grant Program, IO 10016; Approve amendments totaling an increase of \$11,867 in both revenue and expense to the FY15 CDC TB Federal Grant Program, IO 10016; and if approved authorize the Chairman to execute.</p> <p>6. Ratification of Contract between Washoe County Health District and the Board of Regents of the Nevada System of Higher Education to provide educational opportunities for the University of Nevada College of Agriculture, Biotechnology &amp; Natural Resources students in a public health agency environment for the period upon approval of the Board of Regents and the Washoe County Board of Health through June 30, 2015 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize the Chairman to execute the Contract.</p> <p><b>B. Acceptance of the Air Quality Management Division portion of the Truckee Meadows Regional Plan Annual Report</b></p>	<p>Ms. Charlene Albee</p>

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	<b>C. Acceptance of the 2014 Annual Report to the Regional Planning Commission by the Washoe County Health District as the Solid Waste Management Authority.</b>	Mr. James English
9.	<b>Regional Emergency Medical Services Authority</b> A. Review and Acceptance of the REMSA Operations Reports for February, 2015.  *B. Update of REMSA's Community Activities During February, 2015.	Mr. Jim Gubbels
10.	<b>Appointment of Matthew Buehler to the Sewage, Wastewater and Sanitation Hearing Board (SWS Board) for a three-year term beginning March 26, 2015 and ending March 25, 2018.</b>	Mr. James English
11.	<b>Acknowledge receipt of the Health District Fund Financial Review for February Fiscal Year 2015</b>	Ms. Anna Heenan
12.	<b>Review, discussion and acknowledgment of Business Impact Statements regarding Washoe County Health District Proposed Fees; and other matters properly related thereto; and set a public hearing for possible adoption of Proposed Fees for April 23, 2015 at 1:00 pm.</b>	Ms. Erin Dixon
13.	<b>Fiscal Year 2015-2016 Budget Update</b>	Mr. Kevin Dick
14.	<b>Presentation, Discussion, and Possible Direction to Staff regarding a report on the implementation of Fundamental Review Recommendations. Take action to direct staff to continue with implementation of the plan as approved <i>or</i> direct staff to make changes as discussed.</b>	Mr. Kevin Dick
15.	<b>Presentation, Discussion and Possible Acceptance of the February 2015 Nevada Legislative Session Report and Provide input and/or direction as DBOH may feel is appropriate.</b>	Mr. Kevin Dick
*16.	<b>Staff Reports and Program Updates</b> A. <b>Director, Air Quality Management</b> Program Update, Divisional Update, Program Reports B. <b>Director, Community and Clinical Health Services</b> Program Report – World TB Day, Divisional Update, Program Reports	Ms. Charlene Albee  Mr. Steve Kutz

Time/ Item	Agenda Item	Presenter
	<p><b>C. Director, Environmental Health Services</b> EHS Division Update, Program Updates - Food, IBD, Land Development, Safe Drinking Water, UST/LUST, Vector-Borne Disease, Waste Management, EHS Inspections / Permits / Plan Review, and “Dogs in Bars” report.</p> <p><b>D. Director, Epidemiology and Public Health Preparedness</b> Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services</p> <p><b>E. District Health Officer, Office of the District Health Officer</b> District Health Officer Report – Budget, Legislature, Community Health Improvement Plan, County Health Rankings, Other Events &amp; Activities and Health District Media Contacts</p>	<p>Mr. Robert Sack</p> <p>Dr. Randall Todd</p> <p>Mr. Kevin Dick</p>
*17.	<p><b>Board Comment</b> Limited to announcements or issues for future agendas.</p>	Ms. Kitty Jung
18.	<b>Emergency Items</b>	Mr. Kevin Dick
*19.	<p><b>Public Comment</b> Limited to three (3) minutes per person. No action may be taken.</p>	Ms. Kitty Jung
20.	<b>Adjournment</b>	Ms. Kitty Jung

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**Business Impact Statement:** A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

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Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

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The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

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**Time Limits:** Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

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**Response to Public Comments:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the

published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

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Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)

State of Nevada Website: <https://notice.nv.gov>

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Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [dspinola@washoecounty.us](mailto:dspinola@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.

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