

Washoe County District Board of Health Meeting Notice and Agenda

Members

Dr. John Novak, Chair
Michael D. Brown, Vice Chair
Oscar Delgado
Kristopher Dahir
Dr. Reka Danko
Marsha Berkbigler
Tom Young

**Thursday, March 28, 2019
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

**An item listed with asterisk (*) next to it is an item for which no action will be taken.
1:00 p.m.**

1. *Roll Call and Determination of Quorum

2. *Pledge of Allegiance

3. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

4. Approval of Agenda – (For possible action)

March 28, 2019

5. *Recognitions

A. Retirements

- i. Lei Chen, 3/29/2019, Epidemiology Program Manager - EPHP

B. Years of Service

- i. Lauri Mendoza, 25 years, Hired 3/7/1994 - AQM
- ii. Nancy Kerns Cummins, 20 years, Hired 3/29/1999 - AHS
- iii. Steve Fisher, 15 years, Department Systems Specialist, Hired 3/22/2004 - AHS

C. New Hires

- i. Rachel Cord, Account Clerk, 3/4/19 - AHS
- ii. Christabell Sotelo-Zecena, Environmental Health Specialist Trainee, 3/4/19 - EHS
- iii. Sunhwa Lee, AmeriCorps VISTA Member, began a one-year assignment with WCHD on 3/18/2019 - CCHS

D. Shining Star

- i. Birdiana Chaidez-Mendoza
- ii. Lynn Shore

6. Consent Items – (For possible action)

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – (For possible action)

- i. February 28, 2019

B. Budget Amendments/Interlocal Agreements – (For possible action)

- i. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health effective April 1, 2019 to March 31, 2020 in the total amount of \$168,633.06 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Ryan White HIV/AIDS –Part B Early Intervention Services Program IO# 11563 and authorize the District Health Officer to execute the Notice of Subaward.

Staff Representative: Nancy Kerns Cummins

- ii. Approve an Award from the National Environmental Health Association (NEHA) for the period March 30, 2019 through June 30, 2019 in the total amount of \$1,900 in support of the Environmental Health Services Division (EHS) Food Safety Program– National Environmental Assessment Reporting System (NEARS) IO-TBD; and if approved, authorize the District Health Officer to execute the Agreement.

Staff Representative: Jennifer Pierce

C. Acceptance of the 2018 Annual Report to the Truckee Meadows Regional Planning Agency by the Washoe County Health District as the Solid Waste Management Authority. - (For possible action)

Staff Representative: James English

D. Acceptance of the 2018 Annual Report to the Truckee Meadows Regional Planning Agency by the Washoe County Air Quality Management Division. - (For possible action)

Staff Representative: Charlene Albee

E. Appointment of Mr. Paul Kaplan to the Air Pollution Control Hearing Board for a 3-year term beginning March 29, 2019, and ending March 28, 2022. - (For possible action)

Staff Representative: Charlene Albee

F. Acknowledge receipt of the Health Fund Financial Review for February, Fiscal Year 2019 – (For possible action)

Staff Representative: Anna Heenan

7. Update and Possible Direction to Staff Regarding Reno Fire Department EMS Response Data Submission – (For possible action)

Staff Representative: Christina Conti

8. Regional Emergency Medical Services Authority

Presented by: Dean Dow

A. Review and Acceptance of the REMSA Operations Report for February, 2019 – (For possible action)

B. *Update of REMSA’s Public Relations during February 2019

9. Update regarding Bill Draft Requests and Bill Drafts for the 2019 Legislative session. – (For possible action)

Staff Representative: Kevin Dick

10. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, AQMD Monitoring Network, Wildfire Season 2018, Divisional Update, Monitoring and Planning and Permitting and Enforcement

B. Community and Clinical Health Services, Steve Kutz, Director

Divisional Update – 2019 World TB Day; Data & Metrics; Sexual Health, Immunizations, Tuberculosis Prevention and Control Program, Family Planning/Teen Health Mall, Chronic Disease Prevention Program, Maternal Child and Adolescent Health, and Women Infants and Children

C. Environmental Health Services, Chad Westom, Director

Environmental Health Services (EHS) Division Program Updates – Childcare, Community Development, Epidemiology, Food, Land Development, Schools, Vector and Inspections

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Outbreaks, Unusual Occurrence of Illness, Hospital-Based Electronic Lab Reporting, Hospital Screening Question for Carbapenem-resistant Organisms, Seasonal Influenza Surveillance, PHP Program Trainings and Exercises, Inter-Hospital Coordinating Council, Medical Reserve Corps, Community Assessment for Public Health Emergency Response (CASPER), Emergency Medical Services, EMS Strategic Planning Initiatives_Mutual Aid Evacuation Annex (MAEA) Update and Trainings and Exercises

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – City and County Budget Meeting, Public Health Accreditation, Customer Satisfaction Survey, County Health Rankings, Community Health Improvement Plan, Quality Improvement Team, TMHC, Legislative Session, Other Events and Activities and Health District Media Contacts

11. *Board Comment

Limited to announcements or issues for future agendas.

12. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

13. Adjournment – (For possible action)

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and

must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a "Request to Speak" form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – Limited to Announcement or Issues for future Agendas."

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.