

**District Board of Health  
Meeting Notice and Agenda - Final**

**Members**

Devon Reese, Chair

Paul Anderson

Clara Andriola

Michael Brown

Dr. Reka Danko, MD

Steve Driscoll

Dr. Eloy Ituarte, MD

**Thursday, November 21, 2024**

**1:00 p.m.**

**Washoe County Administration**

**Complex**

**Commission Chambers, Building A**

**1001 East Ninth Street**

**Reno, NV**

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**TO ATTEND VIRTUALLY OR TELEPHONICALLY PLEASE USE THE LINK/NUMBER  
BELOW**

**(Please be sure to keep your devices on mute and do not place the meeting on  
hold)**

**<https://us06web.zoom.us/j/82090181273>**

**Phone: 1-669-900-6833**

**Meeting ID: 820 9018 1273**

**NOTE:** This option will require a computer with audio and video capabilities.

**(Please be sure to keep your devices on mute and do not place the meeting on hold)**

**1:00 p.m.**

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.
3. Approval of Agenda. (FOR POSSIBLE ACTION)

**4. Recognitions.**

NEW HIRES

- i. Kellie Watkins - Epidemiology Program Manager - EPHP - (11/18/24)

YEARS OF SERVICE

- i. Ana Gonzalez - Office Specialist - CCHS - 25 years (11/12/1999)

PROMOTIONS

- I. Chloe Dodge - From EHS Trainee to AQM Specialist - effective 11/18/24
- ii. Candace Brown - From AQM TRainee to Environmental Engineer I - 10/21/24

RESIGNATIONS

- i. Adam Vasquez - Epidemiologist - EPHP - Resigned effective 11/15/24

HEALTH HEROES

- i. Tasha Pascal - CCHS
- ii. Sunita (Soni) Monga - CCHS
- iii. Stephen Shipman and Jordyn Marchi - EPHP
- iv. Victoria LeGarde - EPHP
- v. Chad Kingsley - ODHO

WASHOE STAR AWARD

- Gloriana Alvarez - Effective Communication

**5. Proclamations. (FOR POSSIBLE ACTION)**

**5.A. Proclaim the month of November 2024 Lung Cancer Awareness Month**

Presented to: Lily Helzer from Nevada Cancer Coalition

Staff Representative: Nicole Alberti

**Attachments:**     [Lung Cancer Awareness Month](#)

**6. Public Comment.**

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person. Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only.

Requests for public comment via zoom must be submitted to [jlawson@nnph.org](mailto:jlawson@nnph.org) no later than 4:00 p.m. on the day before the scheduled meeting. **Please log into the ZOOM meeting via the above link and utilize the "Raise Hand" feature during any public comment period.** To provide public comment via telephone only, press **\*9 and \*6 to mute/unmute**. Reasonable efforts will be made to hear all public comment during the meeting.

**7. Consent Items. (FOR POSSIBLE ACTION)**

**7.A. Approval of Draft Minutes. (FOR POSSIBLE ACTION)**

**Attachments:**     [10-24-2024 DBOH minutes](#)

**7.B. Budget Amendments/Interlocal Agreements. (FOR POSSIBLE ACTION)**

**7.B.1.** Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$2,189,679.00 (no match) for the period December 1, 2024 through November 30, 2027 in support of the Health District workforce capacity to reduce health disparities and improve health equity in Washoe County; and authorize the District Health Officer to execute the Notice of Subaward, and any future amendments. (FOR POSSIBLE ACTION)

Staff Representatives: Rayona LaVoie and Kristen Palmer

**Attachments:** [DBOH 11-21-2024 - ODHO - PHII Grant Notice of Subaward-SG-2025-00759](#)

**7.B.2.** Approve the acceptance of funding in the amount of \$50,000.00 from United Healthcare Health Plan of Nevada Medicaid to support the Community and Clinical Health Services Division (CCHS) Immunization Program and the importance of COVID-19 vaccine that will be administered to individuals who are eligible to receive the vaccine despite being uninsured or underinsured; approve amendments totaling an increase of \$50,000.00 in both revenue and expense to the FY25 United Healthcare Immunization Program budget, IO 29055.

Staff Representative: Irene Dominguez

**Attachments:** [DBOH 11-21-2024 United Healthcare IZ Funding United Healthcare - Request Form](#)

**7.C.** Approve the Professional Services Agreement with Make the Road Nevada in the amount of \$100,000 from December 1, 2024, through December 31, 2025 to support Northern Nevada Public Health (NNPH) in carrying out its goal to enhance street food vendor operations and promote public health in our community; and authorize the District Health Officer to execute the agreement and any future amendments. (FOR POSSIBLE ACTION)

Staff Representative: Robert Fyda

**Attachments:** [DBOH 11-21-2024 - EHS - Make the Road Professional Service Agreement - Make the Road - signed by vendor](#)

**7.D.** Recommendation to approve the Education Affiliation Agreement between Northern Nevada Public Health and the University of Nevada, Las Vegas School of Public Health for fellows and interns.

Staff Representative: Dr. Chad Kingsley

**Attachments:** [DBOH 11-21-2024 Education Affiliation Agreement between NNPH and UNLV EAA SPH and Northern NV Public Health and UNLV 11122024](#)

**7.E. Recommendation for the Board to Uphold Cases Settled or Not Contested to the Air Pollution control Hearing Board. (FOR POSSIBLE ACTION)**

Staff Representative: Francisco Vega

- 7.E.1.** Recommendation for the Board to uphold an uncontested citation issued to KDH Builders, Case No. 1524, Notice of Violation No. AQMV24-0025 with a \$500.00 penalty for failing to obtain a Dust Control Permit prior to the commencement of a dust generating activity. (FOR POSSIBLE ACTION)

**Attachments:** [DBOH 11-21-2024 - AQMD-Case No. 1524-Staff Report](#)  
[Case No. 1524 Supporting Docs](#)

- 7.E.2.** Recommendation for the Board to uphold a settled penalty issued to Renown Regional Medical Center, Case No. 1486, Notice of Violation No. AQMV24-0026 with a \$40,500.00 total fine, for construction of new emissions units without submitting an application and obtaining an Authority to Construct permit. (FOR POSSIBLE ACTION)

**Attachments:** [DBOH - 11-21-2024 - AQMD - Case No. 1486 Staff Report](#)  
[Case No. 1486 NOV No. AQMV23-0026 \(Supporting Documentation\)](#)

- 7.F.** Acknowledge receipt of the Health Fund Financial Review for October, Fiscal Year 2025. (FOR POSSIBLE ACTION)

Staff Representative: Jack Zenteno

**Attachments:** [DBOH 11-21-24 - AHS - October Financials](#)  
[Health District Fund Summary Report - October 2024](#)

**End of Consent Items.**

**8. Regional Emergency Medical Services Authority.**

- 8.A.** Recommendation to accept the REMSA Health Monthly Franchise Report for October 2024 which includes REMSA Health Accounts Receivables Summary, Compliance by Zones, Average Response Times, Incident Details Reporting, Summary Penalty Fund Reconciliation, Ground Ambulance Operations Report, Patient Experience Report and Comments, Education Report, and Public Relations Report, and provide possible Board direction. (FOR POSSIBLE ACTION)

Presented by: Barry Duplantis

**Attachments:** [DBOH - 11-21-2024 - REMSA Health Monthly Franchise Report](#)  
[DBOH – 11-21-2024 - REMSA Health Monthly Franchise Report –October 2024](#)

**9. Measuring Air Quality in Smoking and Non smoking Areas of Nevada Casinos (Reno/Sparks):  
Potential Exposure of Minors to Secondhand Smoke**

Presented by: Dr. Eric Crosbie

Staff Representative: Lisa Sheretz

**Attachments:** [Crosbie et al-Reno-Sparks Casino Air Monitoring Published 2024](#)

**10. Presentation, discussion, and possible action to affirm the recommendation of the District Health Officer to uphold Fiscal Year 2025 fees for Reno Building Permit - BLD24-00149E. (FOR POSSIBLE ACTION)**

Staff Representative: Robert Fyda

**Attachments:** [DBOH 11-21-24 Fee Reduction Request](#)  
[DHO Email to applicant](#)  
[EHS DHO Executive Summary for BLD-00149E Aug 2024](#)  
[NNPH - Applicant Request for Review](#)

**11. Staff Report and Program Updates.**

**11.A. Air Quality Management** - October 2024 EPA Small Business Newsletter, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance.

Staff Representative: Francisco Vega

**Attachments:** [DBOH 11-21-35 AQMD Division Director Staff Report \(October 2024\)](#)

**11.B. Community and Clinical Health Services** - Data & Metrics; Sexual Health (Outreach and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Injury Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and Community Health Workers

Staff Representative: Lisa Lottritz

**Attachments:** [DBOH 11-21-2024 CCHS Director Staff Report](#)

**11.C. Environmental Health Services Program Activities for:** Consumer Protection (Food Safety Plan Review & Operations, Commercial Plan Review, Foodborne Illness, Special Events, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-borne Disease Surveillance, Waste Management / Underground Storage Tanks).

Staff Representative: Robert Fyda

**Attachments:** [2024.11.21 - DBOH EHS Division Report](#)

**11.D. Epidemiology and Public Health Preparedness** - Epidemiology, Public Health Preparedness, Emergency Medical Services, Vital Statistics.

Staff Representative: Dr. Nancy Diao

**Attachments:** [DBOH 11-21-2024 - EPHP-Division Report](#)

**11.E. Office of the District Health Officer Report** - Northern Nevada Public Health Communications Update, Accreditation, Quality Improvement, Workforce Development, Community Health Improvement Program, Equity Projects/Collaborations, Community Events, and Public Communications and Outreach.

Staff Representative: Dr. Chad Kingsley

**Attachments:** [0022 1 DBOH 11-21-2024 ODHO Divisional Report v2](#)  
[0022 2 2024-October-Media-Mentions](#)  
[0022 3 FHF Results at a Glance 10.9.2024](#)

12. Board Comment.

**Adjournment.**

**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The Northern Nevada Public Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify the Office of the District Health Officer in writing at the Northern Nevada Public Health, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to [jlawson@nnph.org](mailto:jlawson@nnph.org) before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Northern Nevada Public Health staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Northern Nevada Public Health, 1001 E. 9th St., Reno, NV  
Reno City Hall, 1 E. 1st St., Reno, NV  
Sparks City Hall, 431 Prater Way, Sparks, NV  
Washoe County Administration Building, 1001 E. 9th St, Reno, NV  
Downtown Reno Library, 301 S. Center St., Reno, NV  
Northern Nevada Public Health Website <https://www.NNPH.org>  
State of Nevada Website: <https://notice.nv.gov>

The meeting will be televised live and replayed on Washoe Channel at:  
<https://www.washoecounty.gov/mgrsoff/divisions/Communications/wctv-live.php> and also on  
Youtube at: <https://www.youtube.com/user/WashoeCountyTV>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Northern Nevada Public Health located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Jackie Lawson, Recording Secretary to the Board of Health is the person designated by the Board of Health to respond to requests for supporting materials. Ms. Lawson is located at the Northern Nevada Public Health and may be reached by telephone at (775) 328-2415 or by email at [jlawson@nnph.org](mailto:jlawson@nnph.org). Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.