

**District Board of Health  
Meeting Notice and Agenda - Final**

**Members**

Kristopher Dahir, Chair  
Devon Reese, Vice-Chair  
Mariluz Garcia  
Dr. Reka Danko, MD  
Michael D. Brown  
Dr. John Klacking, PhD  
Dr. John Novak, DMD

**Thursday, April 25, 2024**

**1:00 p.m.**

**Washoe County Administration  
Complex  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV**

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**TO ATTEND VIRTUALLY OR TELEPHONICALLY PLEASE USE THE LINK/NUMBER BELOW**

<https://us06web.zoom.us/j/82090181273>

**Phone: 1-669-900-6833**

**Meeting ID: 820 9018 1273**

**NOTE:** This option will require a computer with audio and video capabilities.

**(Please be sure to keep your devices on mute and do not place the meeting on hold)**

**1:00 p.m.**

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.
3. Approval of Agenda. (FOR POSSIBLE ACTION)
4. Recognitions.

YEARS OF SERVICE

- i. Amber English, Env. Health Supervisor, 20 years-EHS

- ii. Julio Pech-Garcia, Office Specialist, 20 years-CCHS

RESIGNATIONS

- i. Leah Gardner, Public Health Nurse I, resigned 4/23/24-CCHS

PROMOTIONS

- i. Jessie Latchaw, promoted from Env. Health Specialist Trainee to Env. Health Specialist-EHS

TRANSFERS

- i. Nennette Cano, promoted to Public Guardian as Estate Account Supervisor effective 4/8/24-AQM
- ii. Rachel Ladd, promoted to CSD as Sr. Office Specialist effective 4/8/24-AHS
- iii. Nancy Ramirez-Partida, transfer to County Manager's Office as Office Specialist effective 4/22/24-CCHS

HEALTH HEROES

- i. Karina Tomco-EPHP COVID-19

**Honorable Mentions**

- i. Raquel DePuy Grafton-EPHP
- ii. Carmen Ramirez-EPHP Vitals

**5. Proclamations. (FOR POSSIBLE ACTION)**

- A.** Proclamation - Washoe County Air Quality Awareness Week. (FOR POSSIBLE ACTION)  
Staff Representative: Francisco Vega

**Attachments:**     [DBOH 04-25-2024 - AQM - 2024 Air Quality Awareness Week.docx](#)

- B.** Proclamation - National Bike Month and Bicycle Safety Month and Washoe County Bike Month.  
(FOR POSSIBLE ACTION)  
Staff Representative: Stephanie Chen

**Attachments:**     [2024 Bike Month Proclamation DBOH](#)

- C.** Proclaim May 19th - 25th, 2024 as Emergency Medical Services Week with the theme "Honoring Our Past. Forging Our Future." (FOR POSSIBLE ACTION)  
Staff Representative: Andrea Esp

**Attachments:**     [DBOH - 4-25-2024-EPHP-EMS Week Proclamation](#)

- 6.** Public Comment.

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person. Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only.

Requests for public comment via zoom must be submitted to [svaldespin@nnph.org](mailto:svaldespin@nnph.org) no later than 4:00 p.m. on the day before the scheduled meeting. [Please log into the ZOOM meeting via the above link](#) and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone only, press [\\*9 and \\*6 to mute/unmute](#). Reasonable efforts will be made to hear all public comment during the meeting.

**7. Consent Items. (FOR POSSIBLE ACTION)**

**Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.**

**A.** Approval of Draft Minutes.

**Attachments:** [02-22-2024 DBOH minutes](#)

**B. Budget Amendments/Interlocal Agreements. (FOR POSSIBLE ACTION)**

**i.** Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$369,389.00 (\$36,938.90 cash match) retroactive to July 1, 2023 through June 30, 2024 in support of the Public Health Emergency Preparedness Program (PHEP) domains according to the PHEP Cooperative Agreement; it will support the purchase of supplies and equipment to help increase medical surge capacity across the county, and authorize the District Health Officer to execute the Notice of Subaward, any future amendments and Memorandum of Understanding (MOU) agreements with partnering agencies. (FOR POSSIBLE ACTION)

Staff Representatives: Andrea Esp and Kristen Palmer

**Attachments:** [DBOH 4-25-2024 - EPHP - PHEP BP4 Carryover Grant](#)  
[Notice of Subaward - SG-2024-00144](#)

**ii.** Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to February 1, 2024 through January 31, 2025 in the total amount of \$141,442 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Sexually Transmitted Disease Program and authorize the District Health Officer to execute the Subaward and any future amendments.(FOR POSSIBLE ACTION)

Staff Representative: Lisa Lottritz and Irene Dominguez

**Attachments:** [DBOH 4-25-24 CCHS STD Supplemental Grant \(141,442\)](#)  
[4.5.24 Notice of Subaward-SG-2024-00111 DRAFT \(separate carryforward from current grant 12147\)](#)

**iii.** Approve the Notice of Award from the Department of Health and Human Services, for the project period retroactive to April 1, 2024 through March 31, 2025 with a third year partial funding of

\$174,400 for the approved budgeted amount \$436,000 (\$865,150.80 required match) in support of the Community and Clinical Health Services Division (CCHS) Title X Program and authorize the District Health Officer to execute the Subaward and any future amendments.(FOR POSSIBLE ACTION)

Staff representative: Lisa Lottritz and Irene Dominguez

**Attachments:** [DBOH-04-25-24 CCHS-Title X Family Planning Notice of Subaward \(436,000\)](#)  
[Notice of Award 3.19.24](#)

- iv. Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$71,918.00 (\$7,191.80 cash match) retroactive to July 1, 2023 through June 30, 2024 in support of the Assistant Secretary for Preparedness and Resources (ASPR) Public Health Preparedness Carryover Program; it will support the purchase of supplies and equipment to help increase medical surge capacity across the county, and authorize the District Health Officer to execute the Notice of Subaward, any future amendments and MOU agreements with partnering agencies. (FOR POSSIBLE ACTION)  
Staff Representative: Andrea Esp and Kristen Palmer

**Attachments:** [DBOH 4-25-2024 - EPHP - HPP BP4 Grant](#)  
[Notice of Subaward - SG-2024-00190](#)

- C. Accept cash donation in the amount of \$9,793.82 from the Burning Man Project to purchase birth control methods to help decrease unintended pregnancy rates; approve amendments totaling an increase of \$9,793.82 in both revenue and expense to the FY24 Burning Man Donation budget, IO#20471 (FOR POSSIBLE ACTION)  
Staff Representative: Lisa Lottritz and Irene Dominguez

**Attachments:** [DBOH 4-25-24 CCHS-Burning Man Donation\(9793.82\)](#)

- D. Acknowledge receipt of the Health Fund Financial Review for March, Fiscal Year 2024. (FOR POSSIBLE ACTION)  
Staff Representative: Jack Zenteno

**Attachments:** [DBOH 4-25-24 - AHS - March Financials](#)  
[Health District Fund Summary Report - March 2024](#)

#### **End of Consent Items**

### **8. Regional Emergency Medical Service Authority.**

- A. Recommendation to accept the REMSA Health Monthly Franchise Report for March 2024 which includes REMSA Health Accounts Receivables Summary, Compliance by Zones, Average Response Times, Incident Details Reporting, Summary Penalty Fund Reconciliation, Ground Ambulance

Operations Report, Patient Experience Report and Comments, Education Report, and Public Relations Report, and provide possible Board direction. (FOR POSSIBLE ACTION)

Presented by: Barry Duplantis

**Attachments:** [DBOH - 4-25-2024 - REMSA Health Monthly Franchise Report](#)  
[DBOH - 4-25-2024 - REMSA Health Monthly Franchise Report - March 2024](#)

9. Presentation and possible acceptance of the 2022-2025 Community Health Improvement Plan 2023 Annual Report. (FOR POSSIBLE ACTION)

**Attachments:** [DBOH Staff Report 2023 CHIP Annual Report 4252024](#)  
[2023 CHIP Annual Report](#)  
[2023 CHIP Annual Report](#)

10. Recommendation for the Board to Uphold the Air Pollution Control Hearing Board's Recommendation regarding Appealed Notice of Violation No.'s AQMV24-0002, AQMV24-0003, and AQMV24-0004, to issue a \$24,000.00 total Administrative Penalty issued to All Eagle, LLC for failure to provide the AQMD with written notice of intention to demolish a facility on a date other than the one contained in the original notice as required by 40 CFR 61.145 (b) (iv). (FOR POSSIBLE ACTION)

**Attachments:** [DBOH - 4-25-2024 - AQMD - Case No. 1448 1449 1467 NOV No. AQMV24-0002 0003 0004 \(Staff Report\)](#)  
[DBOH - 4-25-2024 - AQMD - Case No. 1448 1449 1467 NOV No. AQMV24-0002 0003 0004 \(Supporting Documentation\)](#)

11. Discussion and possible direction to staff regarding the existing NNPH Childcare Inspection program, proposed changes occurring in the childcare licensing in Washoe County, and recommendation to work with the State of Nevada Child Care Licensure Program for NNPH to conduct inspections of child care facilities to ensure a smooth transition for childcare providers and work internally to develop NNPH environmental regulations for all childcare facility types to be brought back before Board for approval. (FOR POSSIBLE ACTION)

Staff Representative: Robert Fyda

**Attachments:** [DBOH 4-25-24 - Childcare DBOH Report](#)

12. Update, discussion, and possible direction regarding the FY25 Northern Nevada Public Health Budget. (FOR POSSIBLE ACTION)

Staff Representative: Kevin Dick

**13. Staff Reports and Program Updates.**

- A. Air Quality Management** - EPA Issues Standards for MY2027 and Later Light-duty and Medium-duty Vehicles, EPA Finalizes Phase 3 GHG Standards for Heavy-Duty Vehicles, EPA Seeks Comment on the Review of the NO<sub>2</sub> Standards, March 2024 EPA Small Business Newsletter January 2024 EPA Small Business Newsletter, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance  
Staff Representative: Francisco Vega

**Attachments:** [DBOH 4-25-2024 AQMD Division Director Staff Report \(March 2024\).docx](#)

- B. Community and Clinical Health Services** - National Sexually Transmitted Infection Awareness; Data & Metrics; Sexual Health (HIV and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Injury Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and Community Health Workers.  
Staff Representative: Lisa Lottritz

**Attachments:** [DBOH 04-25-2024 CCHS Director Staff Report](#)

- C. Environmental Health Services** - Program Activities for: Consumer Protection (Food Safety Plan Review & Operations, Commercial Plan Review, Foodborne Illness, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-borne Disease Surveillance, Waste Management / Underground Storage Tanks).  
Staff Representative: Robert Fyda

**Attachments:** [2024.04.25 - DBOH EHS Division Report](#)

- D. Epidemiology and Public Health Preparedness** - Epidemiology, Public Health Preparedness, Emergency Medical Services, Vital Statistics.  
Staff Representative: Dr. Nancy Diao

**Attachments:** [DBOH 04-25-2024 - EPHP-Division Report](#)

- E. District Health Officer Report** - Northern Nevada Public Health Communications Update, Diversity, Equity, and Inclusion (DEI) Training, Translations, Public Health Reaccreditation, Quality Improvement, Community Health Improvement Plan, FY25 Budget, Interim Health Committee, EPA PFAS Rule, Pyramid Lake River Justice Tour, New UNR School of Public Health Building Ribbon Cutting, and Public Communications and Outreach.  
Staff Representative: Kevin Dick

**Attachments:**     [DBOH 4-25-24 ODHO Staff Report](#)  
                          [April - Media Mentions](#)  
                          [Fact Sheet](#)

## **Adjournment**

**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The Northern Nevada Public Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify the Office of the District Health Officer in writing at the Northern Nevada Public Health, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to [svaldespin@NNPH.org](mailto:svaldespin@NNPH.org) before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Northern Nevada Public Health staff action



or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

- Northern Nevada Public Health, 1001 E. 9th St., Reno, NV
- Reno City Hall, 1 E. 1st St., Reno, NV
- Sparks City Hall, 431 Prater Way, Sparks, NV
- Washoe County Administration Building, 1001 E. 9th St, Reno, NV
- Downtown Reno Library, 301 S. Center St., Reno, NV
- Northern Nevada Public Health Website <https://www.NNPH.org>
- State of Nevada Website: <https://notice.nv.gov>

The meeting will be televised live and replayed on Washoe Channel at: <https://www.washoecounty.gov/mgrsoff/divisions/Communications/wctv-live.php> and also on Youtube at: <https://www.youtube.com/user/WashoeCountyTV>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Northern Nevada Public Health located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Susy Valdespin, Recording Secretary to the Board of Health is the person designated by the Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Northern Nevada Public Health and may be reached by telephone at (775) 328-2415 or by email at [svaldespin@NNPH.org](mailto:svaldespin@NNPH.org). Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.