

**District Board of Health  
Meeting Notice and Agenda - Final**

**Members**

Kristopher Dahir, Chair  
Devon Reese, Vice-Chair  
Mariluz Garcia  
Dr. Reka Danko, MD  
Michael D. Brown  
Dr. John Klacking, PhD  
Dr. John Novak, DMD

**Thursday, July 25, 2024**

**1:00 p.m.**

**Washoe County Administration  
Complex  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV**

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**TO ATTEND VIRTUALLY OR TELEPHONICALLY PLEASE USE THE LINK/NUMBER BELOW**

<https://us06web.zoom.us/j/82090181273>

**Phone: 1-669-900-6833**

**Meeting ID: 820 9018 1273**

**NOTE:** This option will require a computer with audio and video capabilities.

**(Please be sure to keep your devices on mute and do not place the meeting on hold)**

**1:00 p.m.**

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.
3. Approval of Agenda. (FOR POSSIBLE ACTION)
4. Recognitions.  
YEARS OF SERVICE
  - i. Keyla Solorio - Community Health Worker - CCHS - 5 years (7/8/19)

- ii. Dianna Karlicek - Environmental Health Specialist - EHS - 10 years (7/14/14)
- iii. Virginia McDonald - Office Specialist - AHS - 10 years (7/22/14)

PROMOTIONS

- i. Charmaine Roque, promoted from Juvenile Services RN to NNPH Public Health Nurse II, effective 7/1/24 - CCHS
- ii. Susy Valdespin, from NNPH Admin Assist I to Legal Admin Secretary at the Public Defender's Office, effective 7/8/24

TRANSFERS

- i. Jackie Lawson, transferred from Animal Service Program Assistant to NNPH Administrative Assistant I, effective 7/8/24 - ODHO

RETIREMENTS

- i. Irene Ramos-Hernandez - WIC Human Services Support Specialist, Retired effective 6/26/24 CCHS (29+ years)
- ii. Kevin Dick - District Health Officer, Retired effective 7/5//24 - ODHO (13+ years)

HEALTH HEROES

- i. Andrea Esp - EPHP
- ii. Kelsey Zaski - EPHP (2)
- iii. Danika Williams - EPHP
- iv. Jessica Connor - CCHS
- v. Heather Holmstadt - CCHS
- vi. Rachel Cord - AHS
- vii. Immunization Program - Clerical and Billing Staff - CCHS
- viii. Intermittent/Hourly Immunization RNs: Judi Damm, Kathy Sobrio, Carolyn Laird, Holly McGee, Christine Paige, Steve Kutz, Jan Houk, Windi Altemeyer, Janean Priest, Elisa Giglio-Siudzinski, Peggy Franklin, Charlotte Hartman, and Larissa Viner - CCHS

**5. Public Comment.**

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person. Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only.

Requests for public comment via zoom must be submitted to [jlawson@nnph.org](mailto:jlawson@nnph.org) no later than 4:00 p.m. on the day before the scheduled meeting. **Please log into the ZOOM meeting via the above link** and utilize the **"Raise Hand"** feature during any public comment period. To provide public comment via telephone only, press **\*9 and \*6 to mute/unmute**. Reasonable efforts will be made to hear all public comment during the meeting.

**6. Consent Items (FOR POSSIBLE ACTION)**

**Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.**

- A.** Approval of Draft Minutes.

**Attachments:** [06-27-2024 DBOH minutes](#)

- B.** Acknowledge receipt of the Health Fund Financial Review for June, Fiscal Year 2024. (FOR POSSIBLE ACTION)

Staff Representative: Jack Zenteno

**Attachments:** [DBOH 07-25-24 - AHS - June Financials](#)  
[Health District Fund Summary Report - June 2024](#)

### **End of Consent Items**

## **7. Regional Emergency and Medical Services Authority.**

- A.** Recommendation to accept the REMSA Health Monthly Franchise Report for June 2024 which includes REMSA Health Accounts Receivables Summary, Compliance by Zones, Average Response Times, Incident Details Reporting, Summary Penalty Fund Reconciliation, Ground Ambulance Operations Report, Patient Experience Report and Comments, Education Report, and Public Relations Report, and provide possible Board direction. (FOR POSSIBLE ACTION)

Presented by: Barry Duplantis

**Attachments:** [DBOH - 7-25-2024 - REMSA Health Monthly Franchise Report](#)  
[DBOH – 7-25-2024 - REMSA Health Monthly Franchise Report –June 2024](#)

- 8.** Inter-Hospital Coordinating Council (IHCC) Presentation of Accomplishments.

Staff Representative: Jordyn Marchi

**Attachments:** [IHCC Accomplishments FY24](#)

- 9.** Recommendation for the appointment to the Sewage Wastewater and Sanitation Hearing Board. Staff recommends the reappointments of Matt Buehler as a member and Matt Smith as an alternate, and the appointments Chris Reede as a member and Julianne Zotter as an alternate for three-year terms beginning on August 1, 2024 and concluding on July 30, 2027. Other applicants include: Robert Sweeney. (FOR POSSIBLE ACTION)

Staff Representative: David Kelly

**Attachments:** [DBOH 7 25 24 SWS Member Appointment](#)  
[SWS Application July 2024 Buehler Redacted](#)  
[SWS Application July 2024 Smith Redacted](#)  
[SWS Application July 2024 Reede Redacted](#)  
[SWS Application July 2024 Zotter Redacted](#)  
[SWS Application July 2024 Sweeney Redacted](#)  
[R Sweeney Short Resume Feb 2024](#)

- 10.** Recommendation to approve a letter of support for the OneWater Nevada Advanced Purified Water Facility at American Flat. (FOR POSSIBLE ACTION)  
Staff Representative: Robert Fyda

**Attachments:** [DBOH 7 25 24 Advanced Purified Water Letter of Support Staff Report](#)  
[APW letter of support NNPH](#)  
[2024 APWF Powerpoint](#)  
[Roadmap and Companion Document](#)  
[2021 Pilot CEC Results](#)

- 11.** Review, discussion, and direction to staff regarding the provisions of the Interlocal Agreement (ILA) entered into by the Cities of Reno and Sparks and Washoe County for the creation of the Health District. Take action to accept the ILA in its current form *or* direct staff to forward any additional recommendations for possible amendments to Reno, Sparks and Washoe County. (FOR POSSIBLE ACTION)

Presented by: Dania Reid, DDA

**Attachments:** [DBOH 7.25.2024 - Staff Report - NNPH](#)

- 12.** Presentation and Discussion on Status and Design of Tuberculosis Clinic.

Staff Representative: Erin Dixon

**Attachments:** [DBOH-06-27-24-New TB Clinic](#)

**13. Staff Report and Program Updates.**

- A. Air Quality Management** - SCOTUS Overrules Chevron Decision, Ford Motor Company Moves to Intervene in Support of EPA, May 2024 EPA Small Business Newsletter, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance

Staff Representative: Francisco Vega

**Attachments:** [DBOH 7-25-2024 AQMD Division Director Staff Report \(June 2024\).docx](#)

- B. Community and Clinical Health Services** - 2024 Client Satisfaction Survey Results; Data & Metrics; Sexual Health (Outreach and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Injury Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and Community Health Workers

Staff Representative: Lisa Lottritz

**Attachments:** [DBOH 07-25-2024 CCHS Director Staff Report](#)

- C. Environmental Health Services** - Program Activities for: Consumer Protection (Food Safety Plan Review & Operations, Commercial Plan Review, Foodborne Illness, Special Events, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-borne Disease Surveillance, Waste Management / Underground Storage Tanks).  
Staff Representative: Robert Fyda

**Attachments:** [DBOH 7-25-24 - EHS Division Report](#)

- D. Epidemiology and Public Health Preparedness** - Epidemiology, Public Health Preparedness, Emergency Medical Services, Vital Statistics.  
Staff Representative: Dr. Nancy Diao

**Attachments:** [DBOH 07-25-2024 - EPHP-Division Report](#)

- E. District Health Officer Report** - Northern Nevada Public Health Communications Update, Accreditation, Quality Improvement, Workforce Development, Community Health Improvement Program, Equity Projects/collaborations, Community Events, and Public Communications and Outreach.  
Staff Representative: Dr. Chad Kingsley

**Attachments:** [Staff Report ODHO July 25 2024](#)  
[FHF August 3 Flyer Final](#)  
[2024-June-Media-Mentions](#)

14. Board Comment.  
District Board of Health Member's announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

**Adjournment. (FOR POSSIBLE ACTION)**

**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The Northern Nevada Public Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify the Office of the District Health Officer in writing at the Northern Nevada Public Health, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to [jlawson@NNPH.org](mailto:jlawson@NNPH.org) before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Northern Nevada Public Health staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Northern Nevada Public Health, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Downtown Reno Library, 301 S. Center St., Reno, NV

Northern Nevada Public Health Website <https://www.NNPH.org>

State of Nevada Website: <https://notice.nv.gov>

The meeting will be televised live and replayed on Washoe Channel at:

<https://www.washoecounty.gov/mgrsoff/divisions/Communications/wctv-live.php> and also on

Youtube at: <https://www.youtube.com/user/WashoeCountyTV>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Northern Nevada Public Health located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Jacqueline Lawson, Recording Secretary to the Board of Health is the person designated by the Board of Health to respond to requests for supporting materials. Ms. Lawson is located at the Northern Nevada Public Health and may be reached by telephone at (775) 328-2415 or by email at [jlawson@NNPH.org](mailto:jlawson@NNPH.org). Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.