

**District Board of Health
Meeting Notice and Agenda - Final**

Members

Kristopher Dahir, Chair
Devon Reese, Vice-Chair
Mariluz Garcia
Dr. Reka Danko, MD
Michael D. Brown
Dr. John Klacking, PhD
Dr. John Novak, DMD

Thursday, June 27, 2024

1:00 p.m.

**Washoe County Administration
Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

TO ATTEND VIRTUALLY PLEASE USE THE LINK/NUMBER BELOW

<https://us06web.zoom.us/j/82090181273>

Phone: 1-669-900-6833

Meeting ID: 820 9018 1273

NOTE: This option will require a computer with audio and video capabilities.

(Please be sure to keep your devices on mute and do not place the meeting on hold)

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.
3. Approval of Agenda. (FOR POSSIBLE ACTION)
4. Recognitions.
NEW HIRES
 - i. Mina Wilcox, Sr. Office Specialist, 6/17/24-AQM
 - ii. Melanie Jackson-Couch, EHS Trainee, 6/17/24-EHS

PROMOTIONS

- i. Rayona LaVoie, promoted from Management Analyst to Director of Programs and Projects, effective 6/3/24-ODHO

TRANSFERS

- i. Daniel Timmons, transferred from Sr. AQM Specialist to EHS Trainee, effective 6/17/24-EHS

RETIREMENTS

- i. Teresa Long, EHS Specialist retired, effective 5/11/24-EHS

HEALTH HEROES

- i. Sahara Cruz-CCHS
- ii. Jackie Chaidez-CCHS
- iii. Samantha Beebe-CCHS
- iv. Jennifer Mendez-Lemuz-CCHS
- v. Allison Schleicher-CCHS
- vi. Susie Deller-CCHS

Honorable Mentions

- i. Giavonna Bethea-EHS

SPECIAL RECOGNITIONS

- i. Extra Mile Award presented to The Reno Brewery District for providing smoke-free and vape-free environments for their patrons and employees.
Staff Representative: Zarmish Tariq

5. Public Comment.

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person. Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only.

Requests for public comment via zoom must be submitted to svaldespin@nnph.org no later than 4:00 p.m. on the day before the scheduled meeting. **Please log into the ZOOM meeting via the above link** and utilize the **"Raise Hand"** feature during any public comment period. To provide public comment via telephone only, press ***9 and *6 to mute/unmute**. Reasonable efforts will be made to hear all public comment during the meeting.

6. Consent Items. (FOR POSSIBLE ACTION)

(Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval)

A. Approval of Draft Minutes.

Attachments: [05-23-2024 DBOH minutes](#)

B. Budget Amendments/Interlocal Agreements. (FOR POSSIBLE ACTION)

- i. Approve an Interlocal Agreement between Northern Nevada Public Health (District) and Board of Regents, Nevada System of Higher Education on behalf of the University of Nevada, Reno School of

Medicine (School) to provide services associated with detection and description of populational and environmental public health threats, July 1, 2024 through June 30, 2025 unless extended by the mutual agreement of the Parties, with automatic renewal of two successive one-year periods for a total of 3 years unless previously terminated pursuant to other provisions of this Agreement. (FOR POSSIBLE ACTION)

Staff Representative: Lisa Lottritz and Irene Dominguez

Attachments: [DBOH 6-27-24 FY25 ILA NSPHL 6-27-2024](#)
[FY25 NSPHL ILA Final DBOH 6-27-2024](#)

- ii. Approve a Subaward from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$105,561.00 (no match required) for the period retroactive to April 29, 2024 through April 28, 2025 in support of the Community and Clinical Health Services Division (CCHS) Tobacco Prevention and Control Grant Program and authorize the District Health Officer to execute the Subaward and any future amendments. (FOR POSSIBLE ACTION)

Staff Representative: Irene Dominguez and Lisa Lottritz

Attachments: [DBOH 06-27-24 Tobacco CDC Award](#)
[Notice of Subaward-SG-2024-00366](#)

- iii. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to February 1, 2024 through January 31, 2025 in the total amount of \$139,309 (no required match) in support of the Community and Clinical Health Services Division (CCHS) STD Prevention & Control Program and authorize the District Health Officer to execute the Subaward and any future amendments. (FOR POSSIBLE ACTION)

Staff Representative: Irene Dominguez and Lisa Lottritz

Attachments: [DBOH 06-27-2024 STD Prevention and Control Staff Report](#)
[Notice of Subaward-SG-2024-00042](#)

- C. Acknowledge receipt of the Health Fund Financial Review for May, Fiscal Year 2024. (FOR POSSIBLE ACTION)

Staff Representative: Jack Zenteno

Attachments: [DBOH 06-27-24 - AHS - May Financials](#)
[Health District Fund Summary Report - May 2024](#)

End of Consent Items

7. Regional Emergency and Medical Services Authority.

- A.** Recommendation to accept the REMSA Health Monthly Franchise Report for May 2024 which includes REMSA Health Accounts Receivables Summary, Compliance by Zones, Average Response Times, Incident Details Reporting, Summary Penalty Fund Reconciliation, Ground Ambulance Operations Report, Patient Experience Report and Comments, Education Report, and Public Relations Report, and provide possible Board direction. (FOR POSSIBLE ACTION)
Presented by: Barry Duplantis

Attachments: [DBOH - 6-27-2024 REMSA Health Monthly Franchise Report](#)
[DBOH - 6-27-2024 REMSA Health Monthly Franchise Report - May 2024](#)

- B.** Discussion and possible approval of the proposed REMSA Response Zone Map for the ambulance franchise service area with a July 1, 2024, effective date. (FOR POSSIBLE ACTION)
Presented by: Andrea Esp

Attachments: [DBOH - 06-27-2024 - EPHP - REMSA Response Zone Map](#)
[DBOH - 6-27-2024 - Proposed REMSA Health Response Zone Map](#)

- 9.** PUBLIC HEARING for the adoption of the "Second 10-Year Maintenance Plan for the Truckee Meadow's 24-Hour PM10 Attainment Area" in accordance with Section 175A(b) of the Clean Air Act. (FOR POSSIBLE ACTION)
Staff Representative: Brendan Schnieder

Attachments: [DBOH 6-27-24 Maintenance Plan Staff Report - AQM 240627](#)
[Second 10-Year Maintenance Plan for the Truckee Meadows 24-Hour PM10 Attainment Area](#)
[2nd 10-Year Maintenance Plan - DBOH - Square](#)

- 10.** Presentation and acceptance of the "2014-2023 Washoe County, Nevada Air Quality Trends Report". The report summarizes the ambient air data collected between 2014 and 2023 from the Air Quality Management Division's monitoring network and discusses pollutants, national standards, and 10-year air quality trends. (FOR POSSIBLE ACTION)
Staff Representative: Ben McMullen

Attachments: [DBOH - 6-27-24 - Washoe County AQ Trends Report \(2014-23\)](#)
[Washoe County, Nevada Trends Report 2014-23 - 240627](#)
[DBOH Presentation](#)

- 11.** Presentation, discussion and possible action to affirm the recommendation of the Food Protection Hearing Advisory Board (FPHAB) to revoke the permit from the facility, Bab Café (H17-0237FOOD) at 303 3rd St, Reno, NV 89501, per Section 240.080 of the Regulations of the Washoe County District Board of Health Governing Food Establishments, Case #1-24FP. (FOR POSSIBLE ACTION)
Staff Representative: Robert Fyda

Attachments: [DBOH 6-27-24 Staff Report - EHS NNPH Bab Cafe Appeal](#)
[06 10 2024 FPHAB Bab Cafe Packet](#)
[FPHAB Draft Minutes 2024.06.10](#)

- 12.** Presentation and Discussion on Status and Design of Tuberculosis Clinic.
Staff Representative: Erin Dixon

- 13.** Recommendation for reappointment to the Food Protection Hearing Advisory Board as members. Staff recommends the reappointment of Mr. Jay Rathmann for a three-year term beginning on July 1, 2024, and concluding on June 30, 2027, and the reappointment of Ms. Rose Wolterbeek for a three-year term beginning on July 1, 2024, and concluding on June 30, 2027; Applicants include: Peter Cencer, Jimmy Yim, Scot Munns, and Diana Christensen. (FOR POSSIBLE ACTION)
Staff Representative: Robert Fyda

Attachments: [DBOH 6 27 24 FPHAB Member Appointment](#)
[FPHAB Application June2024 Rathmann Redacted](#)
[FPHAB Application June2024 Wolterbeek Redacted](#)
[FPHAB Application June2024 Cencer Redacted](#)
[FPHAB Application June2024 Munns Redacted](#)
[FPHAB Application June2024 Yim Redacted](#)
[FPHAB Application June2024 Christensen Redacted](#)

- 14.** Review, discussion, and direction to staff regarding the provisions of the Interlocal Agreement (ILA) entered into by the Cities of Reno and Sparks and Washoe County for the creation of the Health District. Take action to accept the ILA in its current form *or* direct staff to forward any additional recommendations for possible amendments to Reno, Sparks and Washoe County. (FOR POSSIBLE ACTION)
Presented by: Dania Reid, DDA

Attachments: [DBOH 6-24-2024 Interlocal Staff Report](#)

15. Review, discussion, and possible adoption of revised Rules, Policies, and Procedures to include revisions deemed appropriate by the Board namely including removing the “Washoe County Health District” and including specificity on cases that cannot be added to the Consent Agenda, including but not limited to appealed cases to any Hearing and Advisory Board. (FOR POSSIBLE ACTION)
Staff Representative: Dr. Chad Kingsley

Attachments: [DBOH 06-27-24 - RPP Revisions - SR](#)
[Proposed RPPs revision](#)
[Proposed RPPs redline](#)

16. Discussion and possible acceptance of the 330 Partners Clinical Operations Assessment for Community and Clinical Health Services (CCHS) Division. CCHS Action Plan, and possible direction from the Board of Health. (FOR POSSIBLE ACTION)
Staff Representative: Erin Dixon

Attachments: [DBOH 6-27-24 CCHS Assessment](#)
[CCHS Action Plan 6-2024](#)
[330 Partners Presentation 6-27-2024](#)
[2.28.24 Clinical Ops Assessment FINAL](#)

17. Staff Report and Program Updates.

- A. **Air Quality Management** - Legislation Introduced to Mitigate Risk of Catastrophic Wildfires, April 2024 EPA Small Business Newsletter, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance.
Staff Representative: Francisco Vega

Attachments: [DBOH 6-27-2024 AQMD Division Director Staff Report \(May 2024\).docx](#)

- B. **Community and Clinical Health Services** - Chronic Disease and Injury Prevention Overview; Data & Metrics; Sexual Health (HIV and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Injury Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and Community Health Workers.
Staff Representative: Lisa Lottritz

Attachments: [DBOH 06-27-2024 CCHS Director Staff Report](#)

- C. **Environmental Health Services** - Program Activities for: Consumer Protection (Food Safety Plan Review & Operations, Commercial Plan Review, Foodborne Illness, Special Events, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-borne Disease

Surveillance, Waste Management / Underground Storage Tanks).

Staff Representative: Robert Fyda

Attachments: [DBOH 6-27-24 - EHS Division Report](#)

- D. Epidemiology and Public Health Preparedness** - Epidemiology, Public Health Preparedness, Emergency Medical Services, Vital Statistics.

Staff Representative: Dr. Nancy Diao

Attachments: [DBOH 06-27-2024 - EPHP-Division Report](#)

- E. District Health Officer Report** - Onboarding Community Connections, Staff Coordination/Collaboration, Letter to Washoe County Commissioners, Event Attendance, UNR School of Public Health, Nevada Board of Examiners& Government Affairs, DHO Onboarding, Northern Nevada Public Health Communications Update, Accreditation, Quality Improvement, Community Health Improvement Program, NACCHO Poster Board Presentation, and Public Communications and Outreach.

Staff Representative: Dr. Chad Kingsley

Attachments: [DBOH 6-27-24 ODHO Staff Report](#)
[2024 May-Media-Mentions](#)

18. Board Comment.

District Board of Health Member's announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

Adjournment. (FOR POSSIBLE ACTION)

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The Northern Nevada Public Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify the Office of the District Health Officer in writing at the Northern Nevada Public Health, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to svaldespin@NNPH.org before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Northern Nevada Public Health staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Northern Nevada Public Health, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Downtown Reno Library, 301 S. Center St., Reno, NV

Northern Nevada Public Health Website <https://www.NNPH.org>

State of Nevada Website: <https://notice.nv.gov>

The meeting will be televised live and replayed on Washoe Channel at:

<https://www.washoecounty.gov/mgrsoff/divisions/Communications/wctv-live.php> and also on

Youtube at: <https://www.youtube.com/user/WashoeCountyTV>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Northern Nevada Public Health located at 1001 E. 9th Street, in Reno, Nevada. Ms. Susy Valdespin, Recording Secretary to the Board of Health is the person designated by the Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Northern Nevada Public Health and may be reached by telephone at (775) 328-2415 or by email at svaldespin@NNPH.org. Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.