

**District Board of Health
Meeting Notice and Agenda - Final**

Members

Kristopher Dahir, Chair
Devon Reese, Vice-Chair
Mariluz Garcia
Dr. Reka Danko, MD
Michael D. Brown
Dr. John Klacking, PhD
Dr. John Novak, DMD

Thursday, September 26, 2024

1:00 p.m.

**Washoe County Administration
Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

**TO ATTEND VIRTUALLY OR TELEPHONICALLY PLEASE USE THE LINK/NUMBER BELOW
(Please be sure to keep your devices on mute and do not place the meeting on hold)**

<https://us06web.zoom.us/j/82090181273>

Phone: 1-669-900-6833

Meeting ID: 820 9018 1273

NOTE: This option will require a computer with audio and video capabilities.

(Please be sure to keep your devices on mute and do not place the meeting on hold)

1:00 p.m.

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.
3. Approval of Agenda. (FOR POSSIBLE ACTION)

4. Recognitions.

YEARS OF SERVICE

- i. Kelcie Atkin - Registered Dietitian Nutritionist - CCHS WIC Program - 5 years 9/3/19
- ii. Scott Oxarart - Public Health Communications Program Manager - ODHO - 5 years 9/3/19
- iii. Stephen Shipman - Public Health Emergency Response Coordinator - EPHP - 25 years 9/20/1999

NEW HIRES

- i. Julieta Gallardo - CCHS Human Services Support Specialist I - 8/25/24
- ii. Allan Sanchez Ramirez - CCHS Human Services Support Specialist I - 9/9/24

LATERAL MOVE

- i. Matthew McCarthy - From AQM Environmental Engineer II to Senior AQM Specialist - AQM effective 9/23/24

RETIREMENTS

- i. Maria Rodriguez - Human Services Support Specialist II - CCHS WIC Program - 9/30/24

RESIGNATIONS

- i. Ian Check - Environmental Health Specialist - EHS - 8/30/24
- ii. Julia Davidson - AQM Trainee - AQM - 9/13/24

HEALTH HEROES

- i. Donna Wainscoat - CCHS
- ii. Yeraldin Deavila - ODHO
- iii. Robert Chisel - CCHS
- iv. Jackie Lawson - ODHO
- v. IZ Core Team - Victoria Nicolson-Hornblower, Kaleigh Behrendt, Kellisa Shirane, Pia Braunstein, Charmaine Roque - CCHS

5. Proclamations. (FOR POSSIBLE ACTION)

- 5.A.** Proclaim the week of September 23-27 Falls Prevention Awareness Week. (FOR POSSIBLE ACTION)
Staff Representative: Joe Dibble, Health Educator II, Chronic Disease and Injury Prevention Program
Accepted by: Ryan Gustafson, Agency Director, Washoe County Human Services Agency

Attachments: [2024 Falls Prevention Awareness Week DBOH Final](#)

- 5.B.** Proclaim the month of September 2024 National Preparedness Month. (FOR POSSIBLE ACTION)
Staff Representative: Andrea Esp

Attachments: [DBOH 9-26-2024 - EPHP National Preparedness Month Proclamation](#)

6. Public Comment.

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person. Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only.

Requests for public comment via zoom must be submitted to jlawson@nnp.org no later than 4:00 p.m. on the day before the scheduled meeting. **Please log into the ZOOM meeting via the above link** and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone only, press ***9 and *6 to mute/unmute**. Reasonable efforts will be made to hear all public comment during the meeting.

7. Consent Items. (FOR POSSIBLE ACTION)

7.A. Approval of Draft Minutes. (FOR POSSIBLE ACTION)

Attachments: [08-22-24 Draft minutes](#)

7.B. Budget Amendments/Interlocal Agreements. (FOR POSSIBLE ACTION)

7.B.1. Approve the acceptance of funding in the amount of \$15,000.00 from United Healthcare Health Plan of Nevada Medicaid to support the Community and Clinical Health Services Division (CCHS) Fetal Infant Mortality Review (FIMR) Program; approve amendments totaling an increase of \$15,000.00 in both revenue and expense to the FY25 United Healthcare FIMR Donation budget, IO#TBD. (FOR POSSIBLE ACTION)

Staff Representative: Irene Dominguez & Lisa Lottritz

Attachments: [DBOH 09-26-2024 United Healthcare FIMR Funding Revised \\$15k - 2024 UHC Community Investment Request Form 06-13-2023](#)

7.B.2. Approve the acceptance of funding in the amount of \$15,000.00 from United Healthcare Health Plan of Nevada Medicaid to support the Community and Clinical Health Services Division (CCHS) Sexually Transmitted Disease Program and the importance of testing for syphilis during pregnancy; approve amendments totaling an increase of \$15,000.00 in both revenue and expense to the FY25 United Healthcare STD Donation budget, IO#TBD. (FOR POSSIBLE ACTION)

Staff Representative: Irene Dominguez & Lisa Lottritz

Attachments: [DBOH 09-26-2024 United Healthcare STD Funding United Healthcare Request Form](#)

7.B.3. Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$896,353.00 (\$89,365.30 cash match) retroactive to July 1, 2024 through June 30, 2025 in support of the Public Health Emergency Preparedness Program (PHEP) domains according to the PHEP Cooperative Agreement, and authorize the District Health Officer to execute the Notice of Subaward, any future amendments and MOU agreements with partnering agencies. (FOR POSSIBLE ACTION)

Staff Representatives: Andrea Esp and Kristen Palmer

Attachments: [DBOH 9-26-2024 - EPHP - PHEP](#)
[Notice of Subaward-SG-2025-00377](#)

7.B.4. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to July 1, 2024 through June 30, 2025 in the total amount of \$292,935.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Immunization Program and authorize the District Health Officer to execute the Notice of Subaward and any future amendment. (FOR POSSIBLE ACTION)

Staff Representative-Irene Dominguez & Lisa Lottritz

Attachments: [DBOH 09-26-2024 Immunizations Program FY25](#)
[Notice of Subaward-SG-2025-00530](#)

7.B.5. Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$453,139.00 (\$45,313.90 cash match) retroactive to July 1, 2024 through June 30, 2025 in support of the Assistant Secretary for Preparedness and Response (ASPR) Public Health Preparedness Program; approve authorization to travel and travel reimbursements for non-County employees that are Inter-Hospital Coordinating Council (IHCC) Coalition members (to be designated by IHCC leadership) in an amount not exceed the FY25 travel budget to attend the Health Care Coalition Conferences (dates to be determined); and authorize the District Health Officer to execute the Notice of Subaward, any future amendments and MOU agreements with partnering agencies. (FOR POSSIBLE ACTION)

Staff Representatives: Andrea Esp and Kristen Palmer

Attachments: [DBOH 9-26-2024 - EPHP - HPP-ASPR Grant](#)
[Notice of Subaward-SG-2025-00383](#)

7.B.6. Approve a Subaward from the State of Nevada Department of Health and Human Services Grants Management Unit retroactive to July 1, 2024 through June 30, 2025 in the total amount of \$278,938.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Family Planning State Vaccine Program and authorize the District Health Officer to execute the Subaward and any future amendments. (FOR POSSIBLE ACTION)
Staff Representative: Irene Dominquez and Lisa Lottritz

Attachments: [DBOH 09-26-2024 Family Planning State Vaccine Grant Notice of Subaward-SG-2025-00610](#)

7.B.7. Approve the Grant Agreement from the U.S. Environmental Protection Agency (EPA) in the amount of \$165,598 to include \$54,728 of EPA In-Kind Support retroactive to April 1, 2024 through March 31, 2025 for the Air Quality Management, EPA PM2.5 Monitoring Network Program, IO# 12350 and authorize the District Health Officer to execute the Agreement and any future amendments. (FOR POSSIBLE ACTION)
Staff Representatives: Francisco Vega and Kristen Palmer

Attachments: [DBOH 9-26-2024 - AQM - EPA Grant PM-97T06501-0 - Washoe County Award](#)

7.C. Acknowledge receipt of the Health Fund Financial Review for August, Fiscal Year 2025. (FOR POSSIBLE ACTION)
Staff Representative: Jack Zenteno

Attachments: [DBOH 09-26-24 - AHS - August Financials Health District Fund Summary Report - August 2024](#)

7.D. Recommendation for the Board to Uphold Cases Not Contested to the Air Pollution control Hearing Board. (FOR POSSIBLE ACTION)
Staff Representative: Francisco Vega

7.D.1 Recommendation for the Board to uphold an uncontested citation issued to Aspen Earthworks, Case No. 1512, Notice of Violation No. AQMV24-0019 with a \$500.00 penalty for failing to obtain a Dust Control Permit prior to the commencement of a dust generating activity. (FOR POSSIBLE ACTION)
Staff Representative: Francisco Vega

Attachments: [DBOH - 9-26-2024 - AQMD - Case No. 1512 NOV No. AQMV24-0019 \(Staff Report\)](#)
[DBOH - 9-26-2024 - AQMD - Case No. 1512 NOV No. AQMV24-0019 \(Supporting Documentation\)](#)

7.D.2 Recommendation for the Board to uphold an uncontested citation issued to Thomas Creek Development, LLC, Case No. 1515, Notice of Violation No. AQMV24-0020 with a \$500.00 penalty for failing to obtain a Dust Control Permit prior to the commencement of a dust generating activity. (FOR POSSIBLE ACTION)

Staff Representative: Francisco Vega

Attachments: [DBOH - 9-26-2024 - AQMD - Case No. 1515 NOV No. AQMV24-0020 \(Staff Report\)](#)
[DBOH - 9-26-2024 - AQMD - Case No. 1515 NOV No. AQMV24-0020 \(Supporting Documentation\)](#)

7.D.3 Recommendation for the Board to uphold an uncontested citation issued to DP RTA Stead PH1, LLC, Case No. 1519, Notice of Violation No. AQMV24-0021 with a \$500.00 penalty for failing to obtain a Dust Control Permit prior to the commencement of a dust generating activity. (FOR POSSIBLE ACTION)

Staff Representative: Francisco Vega

Attachments: [DBOH - 9-26-2024 - AQMD - Case No. 1519 NOV No. AQMV24-0021 \(Staff Report\)](#)
[DBOH - 9-26-2024 - AQMD - Case No. 1519 NOV No. AQMV24-0021 \(Supporting Documentation\)](#)

End of Consent Items

8. Regional Emergency Medical Services Authority.

8.A. Recommendation to accept the REMSA Health Monthly Franchise Report for August 2024 which includes REMSA Health Accounts Receivables Summary, Compliance by Zones, Average Response Times, Incident Details Reporting, Summary Penalty Fund Reconciliation, Ground Ambulance Operations Report, Patient Experience Report and Comments, Education Report, and Public Relations Report, and provide possible Board direction. (FOR POSSIBLE ACTION)

Presented by: Barry Duplantis

Attachments: [DBOH - 9-26-2024 - REMSA Health Monthly Franchise Report](#)
[DBOH - 9-26-2024 - REMSA Health Monthly Franchise Report - August 2024](#)

- 8.B.** Discussion and Possible Re-Appointment of Dr. John Hardwick, Emergency Room Physician Representative to the Regional Emergency Medical Services Advisory Board for a two-year term effective September 26, 2024. (FOR POSSIBLE ACTION)
Staff Representative: Andrea Esp

Attachments: [DBOH - 9-26-2024 - Reappointment of PMAC EMSAB](#)
[DBOH - 9-26-2024 - Dr. John Hardwick CV](#)
[DBOH - 9-26-2024 - EMSAB PMAC Application](#)

- 9.** Approve the Memorandum of Understanding (MOU) between Northern Nevada Public Health, in connection with its Air Quality Management Division (NNPH-AQM), and the Washoe County School District (WCSD), and award Request for Proposal (RFP) # (3261-24) to Outdoor Power for the purchase of battery powered landscaping equipment to be donated to the Washoe County School District as part of the Lawn and Garden Exchange Project and for Outdoor Power-NV to provide training services to Washoe County School District staff for the provided equipment; and authorize the FY25 Purchase Order to Outdoor Power-NV in the approximate amount of \$247,211.87, and authorize the District Health Officer to execute the MOU, RFP, and any future amendments. (FOR POSSIBLE ACTION)
Staff Representative: Francisco Vega

Attachments: [DBOH 9-26-2024 AQM & WCSD Lawn Equipment Exchange Staff Report.docx](#)
[DBOH 9-26-2024 Outdoor Power Cost Proposal RFP #3261-24.PDF](#)
[DBOH 9-26-2024 AQM & WCSD MOU \(WCSD Signed\).pdf](#)

- 10.** Recommendation to Uphold the Air Pollution Control Hearing Board's Recommendation regarding Appealed Notice of Violation No. AQMV24-0018 to issue a \$1,000.00 Administrative Penalty issued to STC Ventures LLC for failure to obtain a dust control permit prior to the commencement of a dust generating activity. (FOR POSSIBLE ACTION)
Staff Representative: Francisco Vega

Attachments: [DBOH - 9-26-2024 - AQMD - Case No. 1509 NOV No. AQMV24-0018 \(Staff Report\)](#)
[DBOH - 9-26-2024 - AQMD - Case No. 1509 NOV No. AQMV24-0018 \(Supporting Documentation\)](#)

- 11.** PUBLIC HEARING for review, discussion, and possible adoption of the proposed revisions to the District Board of Health Regulations Governing Air Quality Management, Chapter 030 - Source Permitting, with associated changes to the Air Quality Management Fee Table, with an implementation date of January 1, 2025. (FOR POSSIBLE ACTION)

Staff Representative: Francisco Vega

Attachments: [DBOH 9-26-2024 AQMD CH. 030 Revision Public Hearing Staff Report.docx](#)
[WCAQMD Listening Sessions Press Release 210813.pdf](#)
[AQMD Chapter 030 Revision Public Workshop Press Release 240612.pdf](#)
[CHAPTER 030 \(As Proposed\).pdf](#)
[CHAPTER 030 \(As Revised\).pdf](#)
[AQM Fee Table \(As Proposed\).pdf](#)
[AQM Fee Table \(As Revised\).pdf](#)
[030 Workshop Presentation 20240708.pdf](#)
[030 Workshop Sign-in Sheet 20240708.pdf](#)
[030 Workshop Attendance Report 20240708.pdf](#)

- 12.** Presentation and possible acceptance of the Annual FY24 Health Equity Plan Report Results. (FOR POSSIBLE ACTION)

Staff Representative: Camarina Augusto

Attachments: [FY24 Health Equity Organizational Capacity Plan Staff Report 9262024](#)
[FINAL FY24 Health Equity Plan Annual Report updated 8.15.24](#)
[HEOCP PPT DBOH 9262024](#)

- 13.** Presentation and possible acceptance of the NNPH 2024-2026 Quality Improvement Plan. (FOR POSSIBLE ACTION)

Staff Representative: Rayona LaVoie

Attachments: [Staff Report 24 26 QI Plan September 26 2024](#)
[Quality Improvement DBOH 82224](#)
[QI Plan 2024-2026 FINAL](#)

- 14.** Presentation and possible acceptance of the FY24 Strategic Plan Results. (FOR POSSIBLE ACTION)
Staff Representative: Rayona LaVoie

Attachments: [Staff Report FY24 Strategic Plan Results August 22 2024](#)
[NNPH FY24 Q4 status snapshot](#)
[NNPH FY24-Q4 Outcomes report](#)
[FY24 Strategic Plan Results presentation](#)

- 15.** Presentation and possible approval of revisions to the FY24-FY26 Strategic Plan. (FOR POSSIBLE ACTION)
Staff Representative: Rayona LaVoie

Attachments: [Staff Report FY25 Strategic Plan September 26 2024](#)
[Strategic Plan Revisions FY25](#)

16. Staff Report and Program Updates.

- 16.A.** Air Quality Management - EPA and Forest Service Release Updated AirNow Fire and Smoke Map, July 2024 EPA Small Business Newsletter, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance
Staff Representative: Francisco Vega

Attachments: [DBOH 9-26-2024 AQMD Division Director Staff Report \(August 2024\).docx](#)

- 16.B. Community and Clinical Health Services** - Smoke Free Multi Unit Housing; Data & Metrics; Sexual Health (Outreach and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Injury Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and Community Health Workers
Staff Representative: Lisa Lottritz

Attachments: [DBOH 09-26-2024 CCHS Director Staff Report](#)

- 16.C. Environmental Health Services** - Program Activities for: Consumer Protection (Food Safety Plan Review & Operations, Commercial Plan Review, Foodborne Illness, Special Events, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-borne Disease Surveillance, Waste Management / Underground Storage Tanks).
Staff Representative: Robert Fyda

Attachments: [2024.09.26 - DBOH EHS Division Report](#)

16.D. Epidemiology and Public Health Preparedness - Epidemiology, Public Health Preparedness, Emergency Medical Services, Vital Statistics.

Staff Representative: Dr. Nancy Diao

Attachments: [DBOH 09-26-2024 - EPHP-Division Report](#)

16.E. District Health Officer Report - Northern Nevada Public Health Communications Update, Accreditation, Quality Improvement, Workforce Development, Community Health Improvement Program, Equity Projects/collaborations, Community Events, and Public Communications and Outreach.

Staff Representative: Dr. Chad Kingsley

Attachments: [DBOH 9-26-2024 - ODHO - Division Report](#)
[2024-August-Media-Mentions](#)

17. Board Comment.

Adjournment.

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The Northern Nevada Public Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify the Office of the District Health Officer in writing at the Northern Nevada Public Health, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to jlawson@nnph.org before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Northern Nevada Public Health staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Northern Nevada Public Health, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
Northern Nevada Public Health Website <https://www.NNPH.org>
State of Nevada Website: <https://notice.nv.gov>

The meeting will be televised live and replayed on Washoe Channel at:
<https://www.washoecounty.gov/mgrsoff/divisions/Communications/wctv-live.php> and also on
Youtube at: <https://www.youtube.com/user/WashoeCountyTV>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Northern Nevada Public Health located at 1001 E. 9th Street, in Reno, Nevada. Ms. Jackie Lawson, Recording Secretary to the Board of Health is the person designated by the Board of Health to respond to requests for supporting materials. Ms. Lawson is located at the Northern Nevada Public Health and may be reached by telephone at (775) 328-2415 or by email at jlawson@nnph.org. Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.