

**District Board of Health
Meeting Notice and Agenda - Final**

Members

Devon Reese, Chair
Clara Andriola, Vice Chair
Paul Anderson
Michael Brown
Dr. Reka Danko, MD
Steve Driscoll
Dr. Eloy Ituarte, MD

Thursday, March 27, 2025

1:00 p.m.

**Washoe County Administration
Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

TO ATTEND VIRTUALLY, PLEASE USE THE LINK BELOW

<https://washoecounty-gov.zoom.us/j/98998549419>

NOTE: This option will require a computer with audio capabilities if you wish to make Public Comment.

1:00 p.m.

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.
3. Approval of Agenda. (FOR POSSIBLE ACTION)

4. Recognitions.

NEW HIRES

- i. Leia Lagman - Public Health Investigator II - EPHP - Hired 2/24/25

YEARS OF SERVICE

- i. Brenda Rambosek - Environmental Health Specialist - EHS - 25 years 3/27/2000
- ii. Alejandra Rosales-Garcia - Clinic Assistant - CCHS - 5 years 3/16/2020

HEALTH HEROES

- i. Jim English - EHS
- ii. Lisa Lottritz - CCHS
- iii. Candace Brown, Brandon Koyama, Niko Mastick, Matthew McCarthy, Brendan Schnieder, Jeff Jeppson, Genine Rosa, Josh Restori, Craig Petersen & Francisco - AQM

Attachments: [03272025 Employee Recognitions](#)

5. Proclamations.

Recognize the week of April 7-13, 2025 as National Public Health Week.

Staff Representative: Erin Dixon

Attachments: [National Public Health Week Proclamation](#)

6. Public Comment.

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person. Members of the public may submit public comment by either attending the meeting in person or via Zoom.

Requests for public comment via zoom must be submitted to jlawson@nnph.org no later than 1:00 p.m. on the day before the scheduled meeting. Please log into the Zoom meeting via the above link and utilize the "Raise Hand" feature during any public comment period. Reasonable efforts will be made to hear all public comment during the meeting.

7. Consent Items. (FOR POSSIBLE ACTION)

- 7.A.** Possible approval of February 27, 2025, and March 6, 2025, Draft Minutes. (FOR POSSIBLE ACTION)

Attachments: [03-06-2025 DBOH DRAFT minutes](#)
 [02-27-2025 DBOH DRAFT minutes](#)

- 7.B.1.** Accept cash donation in the amount of \$7,097.11 from the Burning Man Project to purchase birth control methods to help decrease unintended pregnancy rates; approve amendments totaling an increase of \$7,097.11 in both revenue and expense to the FY25 Burning Man Donation budget, IO#20471. (FOR POSSIBLE ACTION)

Staff Representative: Irene Dominguez and Lisa Lottritz

Attachments: [DBOH Burning Man Donation DBOH 3-27-2025](#)

- 7.B.2.** Approve Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection, Bureau of Corrective Actions and Northern Nevada Public Health upon approval of the Board of Examiners for the period of July 1, 2025 through June 30, 2029 in the total amount of \$600,000 (\$150,000 per fiscal year) in support of the Environmental Health Services (EHS) Underground Storage Tank (UST) program, and if approved authorize the District Health Officer to execute the agreement and any further amendments. (FOR POSSIBLE ACTION)

Staff Representative: Anne Stoll-Truelock and David Kelly

Attachments: [DBOH 03-27-2025 UST Program Interlocal Agreement](#)
 [DEP25-044 Interlocal Agreement](#)

- 7.C.1.** Recommendation for the Board to uphold an uncontested citation issued to Rilite Aggregate Co., Case No. 1541, Notice of Violation No. AQMV25-0001 with a \$500.00 penalty for failing to control fugitive dust from an aggregate facility. (FOR POSSIBLE ACTION)

Staff Representative: Francisco Vega

Attachments: [DBOH 3-27-2025 - AQMD - Case No. 1541 Staff Report](#)
 [DBOH - 3-27-2025 - AQMD - Case No. 1541 Supp Docs](#)

- 7.C.2.** Recommendation for the Board to uphold an uncontested citation issued to EAN Holdings, LLC, Case No. 1544, Notice of Violation No. AQMV25-0002 with a \$500.00 penalty for failing to comply with permit requirements associated with Permit to Operate No. AAIR16-0205. (FOR POSSIBLE ACTION)

Staff Representative: Francisco Vega

Attachments: [DBOH 3-27-2025 - AQMD - Case No. 1544 NOV Staff Report](#)
[DBOH 3-27-2025 - AQMD - Case No. 1544 Supp Docs](#)

- 7.D.** Acknowledge receipt of the Health Fund Financial Review for February, Fiscal Year 2025. (FOR POSSIBLE ACTION)

Staff Representative: Jack Zenteno

Attachments: [DBOH 03-27-25 - AHS - February Financials](#)
[NNPH Fund Summary Report Feb 2025](#)

- 7.E.** Acceptance of the 2024 Annual Report to the Truckee Meadows Regional Planning Agency by Northern Nevada Public Health as the Air Quality Management Authority. (FOR POSSIBLE ACTION)

Staff Representative: Francisco Vega

Attachments: [DBOH 3-27-2025 - AQM TMRPA 2024 Annual Report Staff Report](#)
[AQM TMRPA 2024 Annual Report](#)

- 7.F.** Acceptance of the 2024 Annual Report to the Truckee Meadows Regional Planning Agency by Northern Nevada Public Health as the Solid Waste Management Authority. (FOR POSSIBLE ACTION)

Staff Representative: David Kelly

Attachments: [DBOH 3-28-2025 - EHS TMRPA Annual Staff Report](#)
[DBOH 3-28-2025 EHS Truckee Meadows Regional Planning Annual Report 2023](#)
[TMRPA - 3-2025](#)

End of Consent Items.

8. Public Hearing. (FOR POSSIBLE ACTION)

- 8.A.** Public Hearing to review, discuss, and possibly adopt the proposed revisions to the District Board of Health Regulations Governing Air Quality Management, Chapter 040 (Prohibited Emissions), Part 040.110 (Asbestos Control Standards), and Part 040.115 (Acknowledgment of Asbestos Assessment), with an implementation date of March 27, 2025. (FOR POSSIBLE ACTION)

Staff Representative: Craig Petersen

Attachments: [DBOH 3-27-2025 AQMD Chapter 040 Revision Public Hearing Staff Report](#)
[DBOH 3-27-2025 AQMD Chapter 040 Revision Public Hearing Staff Report Attachments](#)
[DBOH 3-27-2025 AQMD Chapter 040 Revision Public Hearing Presentation](#)

End of Public Hearing.

- 9.** Recommendation to uphold the decision of the Sewage, Wastewater & Sanitation (SWS) Hearing Board to approve Variance Case #H25-0001VARI of the Northern Nevada Public Health Regulations Governing Sewage, Wastewater, and Sanitation, allowing a variance for multiple sections of regulation including a reduced setback to groundwater and impervious soils, mitigated through the use of an advanced treatment system, for Taylor Benedickt, owner of 17590 E Aspen Circle, Washoe County, Nevada, Assessor's Parcel Number 087-044-17. (FOR POSSIBLE ACTION)

Staff Representative: David Kelly

Attachments: [DBOH 03-27-2025 - EHS - 17590 E Aspen Circle Variance 03-06-2025 sws draft minutes](#)
[03062025 Board Packet Redacted](#)

10. Discussion and possible acceptance of the ERG Organizational Audit of the Air Quality Management Division and possible direction from the Board of Health. (FOR POSSIBLE ACTION)

Staff Representative: Francisco Vega

Attachments: [ERG Audit DBOH Presentation Staff Report.docx](#)
[FINAL NNPH-AQMD AuditReport 021325.pdf](#)
[FINAL NNPH-AQMD Audit Presentation 032725.pdf](#)

11. Presentation and possible acceptance of the 2024 Community Health Improvement Plan Annual Report. (FOR POSSIBLE ACTION)

Staff Representative: Rayona LaVoie

Attachments: [DBOH Staff Report 2024 CHIP Annual Report](#)
[2024 CHIP Annual Report](#)
[2024 CHIP Annual Report DBOH 32725](#)

12. Discussion and direction to staff regarding legislative issues proposed by legislators, by Northern Nevada Public Health, or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to NNPH. Pending legislative bills can be located here <<https://www.leg.state.nv.us/App/NELIS/REL/83rd2025>>. Current bills NNPH is tracking that may be reported on or discussed can be found here <<https://www.nnph.org/about-us/legislative-affairs.php>>. Due to the rapid pace of the legislative session, additional bills that may be reported on or discussed at the District Board of Health will be posted as soon as known. (FOR POSSIBLE ACTION)

Staff Representative: Joelle Gutman Dodson or Chad Kingsley

13. Staff Reports and Program Updates.

- 13.A.** Air Quality Management - Administration Plans to Reduce EPA Budget by 65 Percent, December 2024 EPA Small Business Newsletters, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance.
Staff Representative: Francisco Vega

Attachments: [DBOH 03-27-2025 AQMD Division Director Staff Report \(February 2025\)](#)

- 13.B.** Community and Clinical Health Services -2025 World TB Day; Data & Metrics; Sexual Health (Outreach and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Injury Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and Community Health Workers.
Staff Representative: Lisa Lottritz

Attachments: [DBOH 3-27-2025 CCHS Director Staff Report PowerPoint-NNPH TB clinic numbers](#)

- 13.C.** Environmental Health Services Program - Consumer Protection (Food Safety Plan Review & Operations, Commercial Plan Review, Foodborne Illness, Special Events, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-borne Disease Surveillance, Waste Management / Underground Storage Tanks).
Staff Representative: Robert Fyda

Attachments: [2025.03.27 - DBOH EHS Division Report](#)

- 13.D.** Epidemiology and Public Health Preparedness - Epidemiology, Public Health Preparedness, Emergency Medical Services, Vital Statistics.
Staff Representative: Dr. Nancy Diao

Attachments: [DBOH 3-27-2025 - EPHP-Division Report](#)

13.E. Office of the District Health Officer Report - Northern Nevada Public Health Communications Update, Accreditation, Quality Improvement, Workforce Development, Community Health Improvement Program, Equity Projects/Collaborations, Community Events, and Public Communications and Outreach.

Staff Representative: Dr. Chad Kingsley

Attachments: [DBOH 03-27-2025 - ODHO Division Report](#)
[Feb-Media-Mentions-2025](#)

14. Public Comment.

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person. Members of the public may submit public comment by either attending the meeting in person or via Zoom.

Requests for public comment via zoom must be submitted to jlawson@nnph.org no later than 1:00 p.m. on the day before the scheduled meeting. Please log into the Zoom meeting via the above link and utilize the "Raise Hand" feature during any public comment period. Reasonable efforts will be made to hear all public comment during the meeting.

15. Board Comment.

District Board of Health Members' announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

Adjournment.

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The Northern Nevada Public Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify the Office of the District Health Officer in writing at the Northern Nevada Public Health, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to jlawson@nnph.org before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Northern Nevada Public Health staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Northern Nevada Public Health, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
Northern Nevada Public Health Website <https://www.NNPH.org>
State of Nevada Website: <https://notice.nv.gov>

The meeting will be televised live and replayed on Washoe Channel at:
<https://www.washoecounty.gov/mgrsoff/divisions/Communications/wctv-live.php> and also on
Youtube at: <https://www.youtube.com/user/WashoeCountyTV>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Northern Nevada Public Health located at 1001 E. 9th Street, in Reno, Nevada. Ms. Jackie Lawson, Recording Secretary to the Board of Health is the person designated by the Board of Health to respond to requests for supporting materials. Ms. Lawson is located at the Northern Nevada Public Health and may be reached by telephone at (775) 328-2415 or by email at jlawson@nnph.org. Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.