

Neil Krutz
City Manager
City of Sparks

Doug Thornley
City Manager
City of Reno

Emergency Medical Services Advisory Board

Eric Brown
County Manager
Washoe County

Dr. John Hardwick
Emergency Room Physician

Kevin Dick
District Health Officer
Washoe County Health
District



Joe Macaluso
Director of Risk Management
Renown

MEETING MINUTES

Date and Time of Meeting: Thursday, March 2, 2:00 p.m.

This meeting was held virtually.

1. ***Roll Call and Determination of Quorum**

Chair Krutz called the meeting to order at 2:03 p.m.

The following members and staff were present:

Members absent: Joe Macaluso

Ms. Lawson verified a quorum was present.

Staff present: Dania Reid, Deputy District Attorney
Dr. Nancy Diao, Epidemiology and Public Health Preparedness Division
Director
Andrea Esp, Preparedness and EMS Program Manager
Anastasia Gunawan, EMS Statistician
Sabrina Brasuell, EMS Coordinator

2. ***Public Comment**

Limited to three (3) minutes per person. No action may be taken.

Chair Krutz opened the public comment period. As there was no one wishing to speak, Chair Krutz closed the public comment period.

3. **Consent Items** (For Possible Action)

Matters which the Emergency Medical Services Advisory Board may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. **Approval of Draft Minutes**

November 29, 2022

Mr. Brown moved to approve the minutes. Mr. Thornley seconded the motion, which passed unanimously.

4. ***Prehospital Medical Advisory Committee (PMAC) Update**

Dr. John Hardwick

Dr. Hardwick shared that PMAC is paring down the number of meetings annually, as needed, on the lead of the Protocol Committee meetings. No other updates.

5. ***EMS Oversight Program and Performance Data Updates** – Joint Advisory Committee Activities, Special Projects, EMS Planning, Data Performance, REMSA Franchise Agreement Updates, Community Services Department Reviews, Mass Gatherings and Special Events Reviews

Andrea Esp

Ms. Esp has nothing to add to her report but offered to answer any questions.

6. **EMS Strategic Plan 2023-2028 Overview Presentation and Discussion** (For Possible Action)

Sabrina Brasuell

Ms. Brasuell presented and asked for actions or recommendations associated with the Washoe County EMS Strategic for 2023-2028. She stated that the 2014 Interlocal agreement requires maintenance of a five-year strategic plan, essentially creating unity of agencies around the shared common goals. The Strategic Plan has many of the same pillars of collaboration as the previous plan, paired with goals and objectives that meet the current culture under a main theme of equity and equality for EMS users and safety considerations for EMS providers. The focus is generally on 7 goals falling under 3 themes. Practitioner Safety: Goal#1 - Promotion of an EMS culture of safety; Operational Efficiencies: Goal# 2 - Automatic Vehicle Locator, Goal # 4 - Radio Communications and CAD-to-CAD interface, Goal # 6 - Strategic Plan tracking, future plan creation and MCI plan revision; Clinical Care: Goal# 3 – Regional Community Paramedicine Program, Goal# 5 – Improved Continuity of Care via CQI process and annual reporting, Goal# 7 – Create CQI process for Joint Advisory Committee. It was noted that several of these are carryovers and will be adjusted based on the regionalization progress. This has been presented to the partners where if regionalization has not progressed to a point where tangible goals and objectives are able to be created or updated, generic language would be inserted that goals and objectives will be updated when discussions are concluded. These would be mindful of the goals and objectives as a result of the regionalization discussions. A preference this term is to create more of an interactive, accessible dashboard for partners and agencies, rather than sharing a document via email. The Program is looking into providing a dashboard with accountability metrics, timelines, etc. The next steps include revising the specific metrics and due dates through JAC and partner meetings, review the regionalization progress, then present the final document to this Board and the District Board of Health, moving toward an effective date of July 1, 2023.

Mr. Dick suggested the Radio Communications and CAD-to-CAD item should be changed to Radio Communications and Regional CAD. Mr. Brown agreed with this comment. Ms. Brasuell agreed that this section specifically was open to be updated to support regionalization efforts specific to CAD, so this can easily be changed to Regional CAD with specific updates later, as necessary.

Mr. Dick made a motion to accept the EMS Strategic Plan 2023-2028 Overview Presentation and Discussion, with the proposed adjustment of including the Regional CAD. Mr. Brown seconded the motion. The motion was carried unanimously.

7. ***Agency Reports and Updates**

A. ***REMSA EMSAB Report, Adam Heinz**

Data Performance Report, EMS Operations Report

Mr. Krutz expressed the condolences of the Board and acknowledged the tragedy that came to the REMSA organization in the past week. Mr. Heinz thanked all those that have reached out to the organization. The organization is heartbroken to share that 5 lives were lost in a tragic incident involving a CareFlight Medical Transport plan. Their heartfelt condolences extend to the family and friends of the patient and his spouse and the family, friends and colleagues of the CareFlight nurse, paramedic and pilot. They are grieving the loss of their valued team members and extend the deepest condolences to their families. Across the organization, leaders and front-line providers and staff have been overwhelmed at the supportive and generous offerings of assistance for their ground, air and dispatch operations, as well as mental health care. In addition, elected and appointed officials, along with co-response and healthcare partners across the region have been incredibly thoughtful through expressions of kindness from public messaging, food delivery, and support of the system by providing response, allowing staff to process this and go through critical briefings. Their focus remains in helping staff, colleagues, and families cope with this devastating situation. They are working on a community wide memorial for next week and will ensure that the Board and partners are kept informed, as many have expressed interest in participating or supporting the crews through this. Mr. Heinz is available for any questions regarding this incident or his report.

B. ***City of Sparks Fire Department EMSAB Report, Chief Jim Kindness**

Data Performance Report, EMS Operations Report

Sabrina Brasuell shared that she communicated with Sparks Fire Department, and they indicated they were unable to attend and asked her to present the report on their behalf. Mr. Dick indicated that he would like to thank Chief Kindness for extending his service to Sparks Fire Department during this period of transition.

C. ***Truckee Meadows Fire and Rescue EMSAB Report, Chief Joe Kammann**

Data Performance Report, EMS Operations Report

Chief Kammann noted that they have been honored to be able to support REMSA, offering peer support and ambulance coverage during their tragedy. He is available for any questions.

D. ***Reno Fire Department EMSAB Report, Chief Cindy Green**

Data Performance Report, EMS Operations Report

Chief Green pointed out they completed an in-house AEMT program with 28 firefighters who all completed their national registry skills testing in January. They also hired 6 single role paramedics who will staff an RFD ambulance in the City of Reno. As they implement these positions, they are also supporting REMSA during this time. An update not on their report, the Emergency Medical Dispatch training for Reno Communications has begun, with a go-live date of May 1.

8. ***Board Comment**

Limited to announcements or issues for future agendas. No action may be taken.

9. ***Public Comment**

Limited to three (3) minutes per person. No action may be taken.

Chair Krutz opened the public comment period. As there was no one wishing to speak, Chair Krutz closed the public comment period.

Adjournment

Chair Krutz adjourned the meeting at 2:20 p.m.