

Neil Krutz
City Manager
City of Sparks

Doug Thornley
City Manager
City of Reno

Eric Brown
County Manager
Washoe County

Emergency Medical Services Advisory Board

Dr. John Hardwick
Emergency Room Physician

Kevin Dick
District Health Officer
Washoe County Health
District



Joe Macaluso
Director of Risk Management
Renown

MEETING MINUTES

Date and Time of Meeting: Thursday, August 3, 2023, 9:00 a.m.

This meeting was held virtually.

1. ***Roll Call and Determination of Quorum**

Chair Krutz called the meeting to order at 9:03 a.m.

The following members and staff were present:

Members present: Neil Krutz
Eric Brown
Kevin Dick
J.W. Hodge
Dr. John Hardwick
Joe Macaluso

Ms. Zaski verified a quorum was present.

Staff present: Dania Reid, Deputy District Attorney
Dr. Nancy Diao, Epidemiology and Public Health Preparedness Division
Director
Andrea Esp, Preparedness and EMS Program Manager
Anastasia Gunawan, EMS Statistician
Sabrina Brasuell, EMS Coordinator
Kelsey Zaski, EMS Office Support Specialist

2. ***Public Comment**

Limited to three (3) minutes per person. No action may be taken.

Chair Krutz opened the public comment period. As there was no one wishing to speak, Chair Krutz closed the public comment period.

3. **Consent Items** (For Possible Action)

Matters which the Emergency Medical Services Advisory Board may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes

May 4, 2023

Mr. Brown moved to approve the minutes. Mr. Hodge seconded the motion, which passed unanimously.

4. Discussion and Possible Election of:

A. EMS Advisory Committee Chair (For Possible Action)

Chair Krutz shared that he is termed out as chair. Mr. Dick thanked Chair Krutz for his service as chair for the past 2 years. **Mr. Dick nominated Mr. Brown as chair for the EMS Advisory Committee. Mr. Hodge seconded the nomination. The motion carried unanimously.**

B. EMS Advisory Committee Vice-Chair (For Possible Action)

Chair Brown thanked Mr. Krutz for his service as chair. Mr. Dick stated he did have a nomination for vice chair but was uncertain how to make it. He stated Mr. Hodge has been participating on behalf of the City of Reno on behalf of Mr. Thornley. He requested to nominate Mr. Hodge for vice chair but was uncertain if he should be making the nomination for Mr. Thornley with Mr. Hodge serving on his behalf. Mr. Dick requested legal advice on the matter. Ms. Reid suggested, based on first impression, the ability to serve as alternate for a board member is governed by the establishing statutes and regulations. It had been established previously that Mr. Hodge could serve in the absence of Mr. Thornley. However, Mr. Thornley is the incumbent of the position. The nomination for vice chair would have to be for Mr. Thornley. Ms. Reid was not able to answer whether Mr. Hodge could then serve in an alternate capacity as vice chair as well as appearing for Mr. Thornley as the regulations are silent on that. **Mr. Dick nominated Mr. Thornley to serve as vice chair with the hope of having Mr. Hodge continue to serve as an alternate for Mr. Thornley in his absence.** Mr. Dick shared his reasoning for this motion was due to the regionalization work that is happening. He expressed it would make sense for leadership from Washoe County and Reno to be leading the EMS Advisory Board as Chair Krutz is no longer eligible. **Mr. Brown seconded the motion. The motion passed unanimously.**

5. *Prehospital Medical Advisory Committee (PMAC) Update

Dr. John Hardwick

Dr. Hardwick did not have any updates.

6. *EMS Oversight Program and Performance Data Updates – Joint Advisory Committee Activities, Special Projects, EMS Planning, Data Performance, REMSA Health Franchise Agreement Updates, REMSA Health Exemption Requests, Community Services Department Reviews, Mass Gatherings and Special Events Reviews

Andrea Esp

Ms. Esp shared two items she would like to add to her report. The Washoe County EMS Program has been working with State EMS Program to obtain data from them. There was a recent meeting with the State and have shared data sharing agreements with them. The Washoe County EMS Program has been working on obtaining data out of the National EMS Information System. This data would allow the Program to look at patient outcomes in our

region. This was an agreement to look at this data among our Fire and EMS agencies that was put into place over a year ago. Recently, forward progress has been made to view this data. The Program looks forward to being able to analyze the data and bring back a regional perspective on what is seen on patient outcomes. Ms. Esp also shared the Program is working with State EMS to re-evaluate mass gathering processes, specifically inspections. This would not only be in Washoe County but across the state. The Washoe County EMS Program will be the pilot for the State on how this process should look. In years past, the Program has gone out and done inspections on events that meet NRS requirements for mass gatherings, however, it was brought to the Program's attention that they did not have the authority to complete those inspections. This issue was pursued with the State on how inspections were completed by the State. The Program is working with the State on how to establish a process that can be used statewide, as appropriate. The hope is to ensure that the right services are being provided at mass gatherings for the safety of the public and the visitors of our communities.

7. ***Agency Reports and Updates**

A. ***REMSA EMSAB Report, Adam Heinz**

Data Performance Report, EMS Operations Report

Mr. Heinz congratulated Chair Brown and thanked Mr. Kutz for his service to the Board. He presented his agency report and added that things are busy and REMSA is working hard.

B. ***City of Sparks Fire Department EMSAB Report, Chief Walt White**

Data Performance Report, EMS Operations Report

Chief Sullivan presented his agency report. He shared his operational updates are largely focused on training new personnel.

C. ***Truckee Meadows Fire and Rescue EMSAB Report, Chief Joe Kammann**

Data Performance Report, EMS Operations Report

Chief Kammann highlighted that there are 5 new firefighters that came out of the academy. Their current process for them is they come out of the fire academy, go the EMS academy that is done in house, they start a 4th rider firefighter program and then go to their probation period on the line for a year. From an ambulance update perspective, TMFPD received an AARPA grant which will be used to fund one to two new ambulances to supplement their fleet. The IHCC received an ASPR grant, which will be used to purchase advanced practice critical care paramedic equipment. Lastly, TMFPD has been busy with division level training. Their paramedic program that they are doing with TMCC has moved past the didactic phase and moving to clinical time and internships.

D. ***Reno Fire Department EMSAB Report, Chief Cindy Green**

Data Performance Report, EMS Operations Report

Chief Green shared that the AutoPulse devices purchased by the IHCC were received and deployed. As of two weeks ago, RFD had used the AutoPulse on their first patient. It looks like the patient will survive. Chief Green shared their staff is appreciative of the device and being able to provide to the community a better service. Chief Green thanked the IHCC for the donation. She mentioned three more single role paramedics have been added to the program, with a total of nine single role paramedics now.

8. ***Board Comment**

Limited to announcements or issues for future agendas. No action may be taken.

No comment.

9. ***Public Comment**

Limited to three (3) minutes per person. No action may be taken.

Chair Brown opened the public comment period. As there was no one wishing to speak, Chair Brown closed the public comment period.

Adjournment

Chair Brown adjourned the meeting at 9:20 a.m.