

NORTHERN NEVADA  
**Public Health**

**Emergency Medical Services Advisory Board  
Meeting Minutes**

**Date and Time of Meeting: Thursday, February 1, 2024  
9:00 a.m.**

**Members**

**Eric Brown (Chair)** – County Manager,  
Washoe County

**Dr. John Hardwick** – Emergency Room  
Physician

**Doug Thornley (Vice-Chair)** – City Manager,  
City of Reno

**Kevin Dick** – District Health Officer, Northern  
Nevada Public Health

**Chris Crawford** – Interim City Manager, City  
of Sparks

**Joe Macaluso** – Director of Risk  
Management, Renown

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**This meeting was held virtually via Zoom.**

**1. \*Roll Call and Determination of Quorum**

Chair Brown called the meeting to order at 9:00am.

The following members and staff were present:

Members present: Eric Brown  
JW Hodge, representing Doug Thornley  
Allyson McCormick, representing Chris Crawford  
Kevin Dick  
Joe Macaluso

Ms. Miller verified that a quorum was present.

Staff present: Herbert Kaplan, Deputy District Attorney  
Dr. Nancy Diao, Epidemiology and Public Health Preparedness Division  
Director  
Andrea Esp, Preparedness and EMS Program Manager  
April Miller, EMS Sr. Office Specialist  
Kelsey Zaski, EMS Office Specialist

**2. \*Public Comment**

Limited to three (3) minutes per person. No action may be taken.

Chair Brown opened the public comment period. Having said that, no persons wished to speak, and Chair Brown closed the public comment period.

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**3. Consent Items (For Possible Action)**

Matters which the Emergency Medical Services Advisory Board may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

**A. Approval of Draft Minutes**

November 2, 2023

Prior to approving the minutes, Mr. Dick noted that there were a few typos on page 3, item 6, second paragraph, second sentence should state National Emergency Medical Services Information System database in lieu of National Emergency Information System. Additionally, item 7, last sentence should read as field trial in lieu of field trail. **With these corrections, Mr. Dick moves to approve the minutes. Chair Brown called for any other comments on the minutes. Joe Macaluso seconded the motion, which passed unanimously.**

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**4. \*Prehospital Medical Advisory Committee (PMAC) Update**

Dr. John Hardwick

Ms. Andrea Esp stated that Dr. Hardwick would not be able to be in attendance and no update was provided.

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**5. \*EMS Oversight Program and Performance Data Updates – Joint Advisory Committee Activities, Special Projects, EMS Planning, Data Performance, REMSA Health Franchise Agreement Updates, REMSA Health Exemption Requests, Community Services Department Reviews, Mass Gatherings and Special Events Reviews**

Ms. Esp presented the staff report and made note that we are slowly moving on the EMS strategic plan; however, they are making progress on the community paramedicine program and are working in partnership with Truckee Meadows Fire and Rescue. Ms. Esp reported that an offer was made for the new EMS Coordinator position and this individual will start on February 12, 2024, and expressed her enthusiasm.

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6. Presentation, discussion, and possible approval for distribution of the Washoe County Emergency Medical Services (EMS) Oversight Program FY23 Annual Report (For Possible Action)

Ms. Esp presented the staff report for the FY23 EMS Program Annual Report, noting nothing unusual from previous years and opened the discussion up for questions. Ms. Esp did report that her program will propose some different options for the annual report, with anticipation of presenting these changes to the Board in August for an effective date of FY25 or FY26. The proposed changes will expand demonstrating the performance of our region with cooperation of the EMS agencies. JW Hodge asked if Ms. Esp will present the changes to the joint group that meets with the agencies prior to it being presented to the Board for consideration. Ms. Esp confirmed that the program would present the changes to the partner agencies and allow them time to discuss internally to confirm that leadership approves, and all parties are in consensus prior to presenting to the Board. JW Hodge thanked Ms. Esp for her clarification. Chair Brown asked Ms. Esp who the annual report gets distributed to and Ms. Esp clarified that the report will be posted on the NNPH website and will be distributed to our EMS community partners.

**Mr. Dick motioned for the approval of the report and the distribution. Alyson McCormick second the motion, which was passed unanimously.**

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7. **\*Agency Reports and Updates**

A. **\*REMSA EMSAB Report, Adam Heinz**

Data Performance Report, EMS Operations Report

Mr. Heinz presented the data performance and operations report. Mr. Heinz thanked everyone that attended as they received their new helicopter this last month.

B. **\*City of Sparks Fire Department EMSAB Report, Chief Jeff Sullivan**

Data Performance Report, EMS Operations Report

Chief Sullivan stated that the last year was primarily focused on two things. The first focus was onboarding of several new recruits and conducted three different fire academies during the span of 12-14 months. The agency recently graduated thirteen new recruits last Friday, 1/26/24. Chief Sullivan expressed his excitement for the new recruits and stated that they would be assigned to a preceptor and continue their training to be able to work independently. The second focus has been the procurement of a new ambulance that is scheduled to be delivered on February 16, 2024.

C. **\*Truckee Meadows Fire and Rescue EMSAB Report, Chief Joe Kammann**

Data Performance Report, EMS Operations Report

Chief Kammann presented the performance and operations report and highlighted that the hybrid paramedic training program with TMCC just finished thirteen months of training. They have 5 firefighter EMT's that have either completed or are just about to finish the program and will be transitioning to the firefighter paramedic role. The fourth quarter of 2023 was spent preparing for the first EMS symposium that included eight different agencies and instructors for a week-long class. It also included local physicians, medical directors, and local veterinarians who discussed care for police K9's. This provided 48 hours of continuing education for the region. Chief Kammann expressed that this event was a huge undertaking and expressed his thanks to all that participated. Four new firefighter paramedics have been brought on and this now brings the total to eighteen firefighter paramedics. Chief Kammann expressed his excitement for the firefighter paramedic rank adding that it is great to have someone that can respond to medical emergencies and fire emergencies at the same as well as can reduce the number of personnel needed and makes them the best trained overall.

D. **\*Reno Fire Department EMSAB Report, Chief Cindy Green**

Data Performance Report, EMS Operations Report

Chief Green stated that the department has had a lot of growth over the last few years and expressed her thanks to everyone in the meeting for their help and support and looks forward to continued growth and partnership in the coming years. Chief Green echoed Chief Kammann's sentiment regarding the EMS symposium. She stated that there were 184 providers across the region that signed up for the course. The participation was the largest that they have seen come together at one time and applauded those that participated.

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8. **\*Board Comment**

Limited to announcements or issues for future agendas. No action may be taken.

Mr. Dick stated that it would be useful for the Advisory Board to receive updates on the hexagon shared CAD configuration and implementation at future meetings. Chair Brown agreed that this is a good suggestion. JW Hodge stated that he is not opposed to this but thinks that they need to have this conversation in the upcoming hexagon governance meetings that are scheduled in February and beginning of March to determine what the best path forward is. There are now three new public meetings that will be occurring based on the hexagon and there are some people in this meeting that will be participating in the other groups. The 3 new boards will have to meet publicly and will be sharing the same information and stressed the desire to find a meaningful way to meet this request without creating a fourth space to bring the presentation to. Chair Brown closed item 8.

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9. **\*Public Comment**

Limited to three (3) minutes per person. No action may be taken.

Chair Brown opened the public comment period.

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As there was no one wishing to speak, Chair Brown closed the public comment period.

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### **Adjournment**

Chair Brown adjourned the meeting at 9:18 a.m.