

NORTHERN NEVADA
Public Health

**Emergency Medical Services Advisory Board
Meeting Notice and Agenda**

Thursday, May 29, 2025

3:30 p.m.

Members

Eric Brown (Chair) – County Manager,
Washoe County

Dr. John Hardwick – Emergency Room
Physician

Jackie Bryant (Vice-Chair) – City Manager,
City of Reno

Chad Kingsley – District Health Officer,
Northern Nevada Public Health

Dion Louthan – City Manager, City of Sparks

Joe Macaluso – Director of Risk
Management, Renown

This meeting will be held virtually only.

This meeting will be accessible via ZOOM webinar. To attend via ZOOM, click this link:

<https://washoecounty-gov.zoom.us/j/97584918712>

Or

Type <https://zoom.us/> in your computer browser, click **“Join a Meeting”** on the ZOOM website, and enter this **Meeting ID: 975 8491 8712**. **NOTE:** This option will require a computer with audio and video capabilities.

Alternatively, you can join the meeting by telephone by dialing **1-669-444-9171**, entering the **Meeting ID: 975 8491 8712** and **pressing #**.

1. *Roll Call and Determination of Quorum

2. *Public Comment

Action may not be taken on any matter raised during this public comment period unless the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person. Members of the public may submit public comment by attending the meeting via Zoom. Please log into the Zoom meeting via the above link and utilize the “Raise Hand” feature during any public comment period.

Other requests for public comment must be submitted to almiller@nnph.org no later than 4:00pm on the day before the scheduled meeting. Reasonable efforts will be made to hear all public comment during the meeting.

3. Consent Items (For Possible Action)

Matters which the Emergency Medical Services Advisory Board may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes

February 20, 2025

4. Proclamation: Recognize the week of May 18-24, 2025 as National EMS Week, “We Care. For Everyone”. (For Possible Action)

Andrea Esp

5. *Pre-Hospital Advisory Committee Update - Discussion of updates from the Pre-Hospital Advisory Committee regarding the possible reorganization and development of a new continuous quality improvement process.

Dr. John Hardwick, PMAC Representative

6. EMSAB Bylaws Revisions: Discussion and Possible Approval of Emergency Medical Services Advisory Board (EM-SAB) Revised Bylaws with an effective date of May 29, 2025, to remove the requirement of the ER physician to be a representative of the Pre-Hospital Advisory Committee. (For Possible Action)

Andrea Esp

7. *Regional Computer Aided Dispatch (CAD) Update – Public Board Activities, Technology Updates, Special Projects, Partnering Agency Discussions, CAD Team Goals.

Cody Shadle, Director, Reno Public Safety Dispatch

8. ***EMS Oversight Program and Performance Data Updates** – Joint Advisory Committee Activities, Special Projects, EMS Planning, Data Performance, REMSA Health Franchise Agreement Updates, REMSA Health Exemption Requests, Community Services Department Reviews, Mass Gatherings and Special Events Reviews.

Andrea Esp

9. ***Agency Reports and Updates**

A. ***REMSA Health EMSAB Report, Adam Heinz**

Data Performance Report, EMS Operations Report

B. ***City of Sparks Fire Department EMSAB Report, Chief Jeff Sullivan**

Data Performance Report, EMS Operations Report

C. ***Truckee Meadows Fire and Rescue EMSAB Report, Chief Joe Kammann**

Data Performance Report, EMS Operations Report

D. ***Reno Fire Department EMSAB Report, Chief Cindy Green**

Data Performance Report, EMS Operations Report

10. ***Board Comment**

Limited to announcements or issues for future agendas. No action may be taken.

11. ***Public Comment**

Limited to three (3) minutes per person. No action may be taken.

Adjournment

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. An item listed with asterisk (*) next to it is an item for which no action will be taken.

Special Accommodations: The Emergency Medical Services Advisory Board meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify the EMS Program in writing at the Northern Nevada Public Health, 1001 E. 9th St, Reno, NV 89512, or by calling 775-326-6049, at least 24 hours prior to the meeting.

Public Comment: During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another person.

Members of the public that wish to attend via Zoom may make public comment by submitting an email comment to almiller@nnph.org before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

Response to Public Comment: The Emergency Medical Services Advisory Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Emergency Medical Services Advisory Board. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Emergency Medical Services Advisory Board will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Northern Nevada Public Health staff action or to ask that a matter be listed on a future agenda. The Emergency Medical Services Advisory Board may do this either during the public comment item or during the following item: “Board Comments – Limited to announcements or issues for future agendas.”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Administration Complex, 1001 E. 9th St., Reno, NV 89512

Northern Nevada Public Health Website <https://www.nnph.org>

State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at Northern Nevada Public Health located at 1001 E. 9th St., Building B, Reno, NV 89512 and on the Northern Nevada Public Health website www.nnph.org pursuant to the requirements of NRS 241.020. Ms. April Miller, Sr. Office Specialist to the Emergency Medical Services Advisory Board, is the person designated by the Emergency Medical Services Advisory Board to respond to requests for supporting materials. Ms. Miller may be reached by telephone at (775) 326-6049, or by email at almiller@nnph.org.