

ACKNOWLEDGEMENT OF ASBESTOS ASSESSMENT APPLICATION INSTRUCTIONS

Be sure to review the following instructions prior to completing this application.

An Acknowledgement of Asbestos Assessment (AAA) must be obtained from the Air Quality Management Division (AQMD) prior to the issuance of a building permit for the renovation or demolition of a regulated facility. Facility is defined in the [Asbestos NESHAP](#) as,

“Any institutional, commercial, public, industrial, or residential structure, installation, or building (including any structure, installation, or building containing condominiums or individual dwelling units operated as a residential cooperative, but excluding residential buildings having four or fewer dwelling units); any ship; and any active or inactive waste disposal site. For purposes of this definition, any building, structure, or installation that contains a loft used as a dwelling is not considered a residential structure, installation, or building. Any structure, installation or building that was previously subject to this subpart is not excluded, regardless of its current use or function.”

How to Complete this Application

This application is only required if you do not apply for the Acknowledgement of Asbestos Assessment (AAA) through [Accela One Regional Licensing and Permits](#) (ACA). One application should be submitted per project. For example, if an apartment complex with multiple buildings and/or parcels will undergo a re-roof, a single application should be submitted. Please ensure all parcels, addresses, building numbers/names etc. are listed in the project description section. If multiple building permit numbers are associated with the project, they should all be included in the application.

The following must be included for your application to be deemed complete:

- This application
- Demolition/renovation plans that clearly define the scope of work taking place
- Asbestos survey completed by an AHERA certified consultant which should include the consultant’s report, lab results, a chain of custody, and a map of where samples were taken

You may submit your application by email to AQMDAsbestos@nnph.org, or hand deliver to the AQMD drop box located ([here](#)).

NESHAP Notification of Renovation and Demolition Notification

District Board of Health Regulations Governing Air Quality Management 030.107 requires that the AQMD be notified of any building demolition and any renovation in which more than the regulated quantity of regulated asbestos-containing materials (RACM) will be disturbed (160 sq. ft., 260 linear ft., or 35 cubic feet). The notification forms are available on the AQMD website, [OurCleanAir.com](#). The original notification with a wet-ink signature must be postmarked or hand delivered at least 10 working days prior to the start of renovation or demolition activity.

Fees and Payments

If you do not include the application fee with your submittal, you will be notified via email once the invoice is ready for payment. Once the invoice has been paid, the Acknowledgement of Asbestos Assessment (AAA) will be emailed to you. It is the responsibility of the applicant to provide the AAA to the building department. The Air Quality Management Division fee schedule can be found here:

<https://www.washoecounty.gov/health/resources/fees/air-quality-management-fees.php>.

Assistance and Resources

An overview of the Asbestos Program and answers to the most frequently asked questions can be found on the Asbestos Program page on the AQMD website, OurCleanAir.com.

District Board of Health Regulations Governing Air Quality Management:

<https://www.nnph.org/programs-and-services/air-quality/regulations/index.php>

40 CFR Part 61 Subpart M – National Emission Standard for Asbestos (Asbestos NESHAP):

<https://www.ecfr.gov/current/title-40/chapter-I/subchapter-C/part-61/subpart-M>

The Asbestos Program can be contacted at (775) 784-7200 or AQMDAsbestos@nnph.org.

APPLICATION FOR ACKNOWLEDGEMENT OF ASBESTOS ASSESSMENT (AAA)

Property Information			
Business and/or Building Name:			
Address:			APN:
City:	State:	ZIP Code:	
Property Type:	Commercial	Multi-Family (5 or more units)	Single Family Residence
Project Type:	Renovation	Demolition	
Is asbestos present? Yes No			
If you have a building permit on hold only. Building Permit Number(s):			
Applicant Information			
Company Name:			
Company Address:			
City:	State:	ZIP Code:	
Contact Name:			
Phone Number:		Email:	
Consultant Information			
Company Name:			
Contact Name:			
Phone Number:		Email:	
Project Description			
Provide a detailed description of the renovation and/or demolition work taking place. Include specifics such as what materials will be disturbed, building/unit/room numbers, timelines for the project, plans for asbestos removal, etc. A description that includes details and specifics will assist in processing your application. Please note that renovation and/or demolition plans must also be submitted.			

*****NOTE: If asbestos is present, abatement must be performed in accordance with NESHAP and OSHA Regulations before any renovation or demolition work may proceed.**

By signing, the applicant accepts responsibility for the project as described and certifies that the information provided is accurate and current. The applicant acknowledges that the AQMD must be notified of any changes to the project as proposed. Submitting project information that is not accurate and current or failure to notify the AQMD of changes to the project may result in a Notice of Violation and fine.

Acceptance of this application does not constitute full AQMD approval for this project, nor does the AQMD warrant that asbestos is or is not present at the stated property. Exposure to even small amounts of airborne asbestos fibers may cause health impacts. For this reason, all asbestos handling and abatement work should be performed by a certified and licensed asbestos contractor.

Applicant Signature

Date

Print Name

Title