PETROLEUM STORAGE TANK WORKSHEET INSTRUCTIONS

How to Complete this Worksheet

- Submit this worksheet as a supplemental document to an *Application for a Minor Source Authority to Construct/Permit to Operate*. If submitting this worksheet without a permit application, or in response to an AQMD request for supplemental information, locate and check the "Supplemental Information" box at the top left of Page 2.
- The worksheet must be filled out completely for all items that are applicable, except where noted as optional.
- The *Application for a Minor Source Authority to Construct/Permit to Operate*, all applicable emission unit and/or control device worksheet(s), and payment should be hand delivered to the AQMD drop box located (here), or mailed to:
  NNPH, AQMD
  1001 E. Ninth Street, Suite B171
  Reno, NV 89512
- Other forms that may be required in addition to this worksheet:
  - For emission control equipment, use the appropriate *Emission Control Device Worksheet* (*Control Device, Cyclone, Flare, Fabric Filter/Baghouse, or Scrubber*) and duplicate as needed. Be sure to indicate the emission unit that the control equipment is affecting.
  - If not operating on grid power and/or if there is an engine on site, use the *Internal Combustion Engine Worksheet*.
- More detailed instructions can be found on page 3.

NORTHERN NEVADA Public Health | Air Quality

FOR AQMD USE ONLY
Permit No.:

PETROLEUM STORAGE TANK WORKSHEET

☐ **Supplemental Information**

Facility Information		
1. ☐ New Permit ☐ Permit Modification	2. **Existing facilities only.** Permit Number:	
3. Facility Name:		
4. Facility Address:		
City:	State:	ZIP Code:
Specifications		
5. Manufacturer:	6. Date of Manufacture:	
7. Model:		
8. Type of Tank: ☐ External Floating Roof ☐ Domed External Floating Roof ☐ Internal Floating Roof ☐ Horizontal ☐ Fixed Roof ☐ Vertical Fixed Roof *If a vertical fixed roof, provide the following:* Average Liquid Height: Maximum Liquid Height: Roof Height:		
9. Tank capacity:	10. Tank throughput:	11. Is this a split tank? ☐ Yes ☐ No
12. Tank contents:	13. Tank orientation:	14. Tank dimensions:
15. Turnovers:	16. Tank condition:	17. Tank color(s):
18. Method by which VOC and HAP emissions from this tank will be collected:		
Method of filling:		
Type of recovery system:		
Type of add-on controls:		

Attach EPA Tanks emissions printout, if performed, or other emissions estimation.

All information above this line is required for this form to be considered complete. Duplicate sheet as needed.

DETAILED WORKSHEET INSTRUCTIONS

Facility Information

1. Specify if the worksheet is for a new permit or for modification of an existing permit by checking appropriate box.
2. **For existing facilities only.** Provide the Permit Number, which can be found at the top of page 1 of the existing Permit to Operate (ex. AAIRXX-XXXX).
3. Provide the facility name as it appears on the *Application for a Minor Source Authority to Construct/Permit to Operate.* If a permit already exists for this operation, enter the name as it appears on the existing permit, which can be found at the top of page 1 of the existing Permit to Operate where it says, "Permit Issued To".
4. Provide the facility address.

Specifications

5. Specify the tank manufacturer
6. Specify the date of manufacture
7. Specify the model of the tank
8. Specify the type of tank by checking the appropriate box. If a vertical fixed roof, provide the average liquid height, maximum liquid height, and roof height.
9. Specify the capacity of the tank in gallons
10. Specify the tank throughput in gallons
11. Indicate whether this is a split-tank or not
12. Specify the contents that will be stored in the tank.
13. Specify the tank's orientation (ex., vertical or horizontal)
14. Specify the dimensions of the tank in feet (height X width X depth)
15. Specify the number of tank turnovers
16. Specify the condition of the tank
17. Specify the color(s) of the tank
18. Specify the method(s) used to collect emissions of volatile organic compounds (VOC's) and hazardous air pollutants (HAP's) emissions from this tank.